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**NILES PARK DISTRICT**  
Minutes of Board Meeting  
Tuesday, November 16, 2021  
6:00 pm

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Board Members present: Dennis O'Donovan, President  
Scott O'Brien, Vice President  
Jim Hynes, Treasurer  
Julie Genualdi, Commissioner

Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director  
Scot Neukirch, Director of Finance  
Heather Petrie, Executive Admin. Coordinator  
Jim Majewski, Facilities Superintendent  
Robin Brey, Recreation Program Supervisor  
Marty Stankowicz, IceLand  
Peter Dubs, Tam Golf Course  
Paul Nielsen, Athletic Director  
Julie Jentel, Marketing  
Jim Stoneberg, Golf Course Superintendent

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**Budget Hearing**

1. **Call to order**

The budget hearing was called to order by President O'Donovan at 6:00 pm.

2. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Van Geem was not present.

3. **President's Opening Comments**

A motion was made by President O'Donovan and seconded by Commissioner Genualdi to open the budget meeting. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

The Park District held a budget workshop open to the public in October, detailing the 2022 budget for the Park District. Staff presented their budgets to the board and received input from

the Commissioners during this open meeting. Residents were given the opportunity to ask questions and make comments. The proposed budget document and appropriation ordinance in the amount of \$16,120,203 has been posted online and is available for the public to review.

President O'Donovan then opened the meeting up to public comments.

4. **Citizens to be Heard**

There were no public comments.

5. **Adjourn Public Hearing**

A motion was made by President O'Donovan and seconded by Treasurer Hynes to close the public hearing. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**Regular Board Meeting**

1. **Call to Order**

President O'Donovan called the regular board meeting to order.

2. **Pledge of Allegiance**

President O'Donovan led the assembly in the pledge of allegiance.

3. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Van Geem was not present.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Harvest Hustle Donation to Family Services**

This year's Harvest Hustle had 164 registered runners, which allowed the Park District to donate \$4,110 to Niles Family Services. Family Services Director Darren Brown was present to accept the donation.

Tim Melfi was present to update the board on the status of the take a book, leave a book project he completed as an eagle scout.

6. **Consent Agenda Approval**

Minutes of the Regular Board Meeting of Tuesday, October 19, 2021  
Voucher List as presented October 31, 2021 – summary by fund:

General Fund	\$112,090.55
Recreation	\$155,106.59
Ice Rink	\$33,020.41
Swimming Pool	\$11,435.32
Golf Course	\$27,705.98
IMRF	-
Debt Service Fund	-
General Liability	\$4,371.00
Paving & Lighting	\$11,219.49
Police Protection	\$108.00
Handicapped	\$41,955.75
Capital	-
Audit	-
<b>Grand Total</b>	<b>\$399,013.09</b>

A motion was made by Commissioner Genualdi and seconded by Treasurer Hynes to accept the minutes of the Board Meeting of Tuesday, October 19, 2021, and the Voucher lists as presented, October 31, 2021. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**6. Treasurer's Report**

Treasurer Hynes presented the Treasurer's Report.

A motion was made by Commissioner Genualdi and seconded by Vice President O'Brien to approve the Treasurer's Report. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**7. Reports of Park Officials**

**A.** President's Report - President O'Donovan thanked staff for their work on the Harvest Hustle, and also thanked staff for their assistance with facilitating the installation of the lending library.

**B.** Attorney's Report - There was no attorney's report.

## 8. **Board Reports**

### **Paul Nielsen, Athletics Department**

- All of our outdoor sports having concluded for the year.
- Registration for our second session of Indoor Soccer and Indoor Flag Football leagues which begin in February is currently on-going. The first sessions of both leagues are completely full and going along very nicely.
- Adult Basketball and Adult Co-Ed Soccer leagues are having great fall seasons. Both take place on Wednesday nights.
- We currently have volleyball and soccer academies on Tuesday nights.
- The first season of adult volleyball is a big success and we expect to see growth each season moving forward. This program is running on Thursday nights.
- The fall youth basketball league is operating on Fridays, Saturdays, and Sundays with record enrollment for the fall season.

### **Jim Stoneberg, Tam Golf Course Maintenance**

- Course winterization continues with preventive fungicide applications heavy sand top dressing of greens.
- Irrigation system will be winterized along with some minor repairs as weather permits.
- Flood damaged turf has been re- aerated, seeded and top-dressed again.
- Drainage maintenance and repairs with ongoing cleaning of catch basins, flushing rodding and repairing damaged lines as needed.
- Leaf removal along with turf clean up and repairs continues around the course as needed. Looking like we will have to winterize the pump station before pump #1 motor gets replaced. The motor is scheduled to ship the 22nd of this month. We will be able to test the motor but not the full draw with both pumps. Will have to be completed the full testing with spring start up in the spring.

### **Robin Brey, Programs Supervisor**

- Santa Breakfast is back! Popular event will be on 12/11 with three seating's....8:30,10,11:30am.
- Bright Beginnings Preschool will be going through the renewal DCFS license process with on-site visits from our rep at both Howard and Oakton Manor. License will be expiring February 2022 and is good for three years once renewed.

### **Julie Jentel, Marketing**

- With the holidays around the corner, advertising the special events we have coming up. The Santa Mailbox will come out next week, and we are offering the email option again.
- A Fall Park District newsletter was delivered to the Post Office today. The Winter Spring will come out December 6.

### **Marty Stankowicz, IceLand**

- We are hosting our Thanksgiving hockey tournament the entire holiday week. There will be no games on Thursday and the rink will be closed. Some teams have backed out due to mask requirements, but we have managed to fill all open ice slots with other teams at

different levels.

- Registration for the winter session starts December 1<sup>st</sup>, along with rehearsals for our Holiday ice show. There will be two shows on December 18 and 19. The annual Santa Skate will be part of the holiday events on Sunday.
- Iceland is collecting food and toys to benefit Niles Family Service. We will make a donation before Thanksgiving and a second before Christmas. We are requesting donations as admission to the holiday shows.
- Team Iceland completed the painting of a snowplow for the Village of Niles. It was part of their service hours required by Team Iceland.
- Maintenance on the outdoor rink is complete and plans are to open after Thanksgiving depending on temperatures.

#### **Laura Newton, Tam Tennis**

- We are honored to provide Niles Family Service Food Pantry with a check for \$4,110.78 from this year's Harvest Hustle. Over the course of 7 years, we have donated \$19,653.78, along with several thousands of dollars in food items from our participants and sponsors.
- As of November 9, court reservation is at \$10,223.00. This is a great start to the month.
- Non-Resident tennis membership is \$6,794.00 and something that is not on your detail, tennis guest fees for the year is at \$20,525.00. The bulk of these fees are Jan, Feb, Mar, Apr, Sept, Oct, Nov, and Dec. (this year).
- Senior drop in doubles on Mondays and Wednesday has picked up a bit. The first part of the year the players were still hesitant about playing, we have had them in and playing more consistently since September. It is one and half hours of doubles tennis.

#### **Peter Dubs, Tam Golf Course**

- We are now operating day to day as weather permits. The course will remain closed when projected revenue does not cover the cost of bringing in a pro-shop and outside staff member. This generally occurs when the temperatures remain around or below 40 degrees.
- Our instruction season is winding down as well. Classes will continue at the learning center through the end of the month. 2021 was our first year to exceed \$100,000 in revenue from classes and private instruction.

#### **Lindsay Kmetty, Pioneer Park**

- **Pioneer Park:** Congratulations to the staff at Pioneer Park for another great season. We officially finished the year with our highest batting cage revenue, highest mini-golf revenue, and highest concessions revenue of all time!
- **Sponsors:** Howard Street Inn purchased banners to display in LoVerde Center and Golf View.

#### **Jim Majewski, Park Services**

- Aerating and over seeding has been done
- All picnic tables are being brought back to shop to get repaired and repainted this winter
- Fall clean up and leaf mulching is underway in parks
- All irrigation systems have been winterized
- Holiday decorations are being put up

- About 1200 feet of pool deck caulking has been removed and re caulked in house

**Bob Kreiling, Park Patrol**

- Beginning November 1<sup>st</sup> winter hours 6:30pm to 10:30pm
- Park Patrol was present at all 3 Halloween Events, Trunk or Treat, Monster Bash and Halloween Parade.
- Provided security coverage for Hockey Games
- No Incidents to report.

**9. New Business**

**A. Discussion/Approval of Ordinance 21-O-104 an Ordinance providing for the annual budget and appropriation for taxes and revenue from other sources for the Niles Park District, Cook County, Illinois, for general corporate purposes, for recreation fund, for ice rink fund, for swimming pool fund, for golf course fund, for capital project fund, for debt service fund, for IMRF fund, for FICA fund, for general liability fund, for audit fund, for paving and lighting fund, for police protection fund, for handicapped fund, for the fiscal year beginning January 1, 2022 and ending December 31, 2022.**

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to approve Ordinance 21-O-104, an Ordinance providing for the annual budget and appropriation for taxes and revenue from other sources for the Niles Park District, Cook County, Illinois, for general corporate purposes, for recreation fund, for ice rink fund, for swimming pool fund, for golf course fund, for capital project fund, for debt service fund, for IMRF fund, for FICA fund, for general liability fund, for audit fund, for paving and lighting fund, for police protection fund, for handicapped fund, for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**B. Discussion/Approval of Ordinance 21-O-105 an Ordinance providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general Park District Code and for the payment of the share of the Illinois Municipal Retirement Fund; Social Security; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; special handicapped fund; for the fiscal year beginning January 1, 2021 and ending December 31, 2021 in the Niles Park District, Cook County, Illinois.**

A motion was made by Commissioner Genualdi and seconded by Vice President O'Brien to approve Ordinance 21-O-105 an Ordinance providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general Park District Code and for the payment of the share of the Illinois Municipal Retirement Fund; Social Security; for the payment of liability insurance premiums; annual audit; police fund;

paving and lighting fund; special handicapped fund; for the fiscal year beginning January 1, 2021 and ending December 31, 2021 in the Niles Park District, Cook County, Illinois.

Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**C. Discussion/Approval of Resolution 21-R-101 a resolution directing the Count Clerk to reduce the general liability levy in the event of the application of the tax cap.**

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to approve Resolution 21-R-101 a resolution directing the Count Clerk to reduce the general liability levy in the event of the application of the tax cap. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**D. Discussion/Approval of Ordinance 21-O-106 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$8,610,000 general obligation park bonds (alternative revenue source) series 2013 of the Niles Park District, Cook County, Illinois.**

A motion was made by Vice President O'Brien and seconded by Treasurer Hynes to approve Ordinance 21-O-106 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$8,610,000 general obligation park bonds (alternative revenue source) series 2013 of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**E. Discussion/Approval of Ordinance 21-O-107 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$4,540,000 general obligation park bonds (alternative revenue source) series 2015A of the Niles Park District, Cook County, Illinois.**

A motion was made by Commissioner Genualdi and seconded by Treasurer Hynes to approve Ordinance 21-O-107 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$4,540,000 general obligation park bonds (alternative revenue source) series 2015A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie

called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**F. Discussion/Approval of Ordinance 21-O-108 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$8,460,000 general obligation park bonds (alternative revenue source) series 2016A of the Niles Park District, Cook County, Illinois.**

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to approve Ordinance 21-O-108 an ordinance abating the tax heretofore levied for the year 2021 to pay principal and interest on \$8,460,000 general obligation park bonds (alternative revenue source) series 2016A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**G. Discussion/Approval of Ordinance 21-O-109 an ordinance abating the tax heretofore levied for the year 2021 to pay principal of and interest on \$1,790,000 general obligation park bonds (alternative revenue source) series 2019A of the Niles Park District, Cook County, Illinois.**

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to approve Ordinance 21-O-109 an ordinance abating the tax heretofore levied for the year 2021 to pay principal of and interest on \$1,790,000 general obligation park bonds (alternative revenue source) series 2019A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**H. Discussion/Approval of Ordinance 21-O-110 an ordinance abating the tax heretofore levied for the year 2021 to pay principal of and interest on \$2,415,000 general obligation park bonds (alternative revenue source) series 2021A of the Niles Park District, Cook County, Illinois.**

A motion was made by Commissioner Genualdi and seconded by Vice President O'Brien to approve Ordinance 21-O-110 an ordinance abating the tax heretofore levied for the year 2021



to pay principal of and interest on \$2,415,000 general obligation park bonds (alternative revenue source) series 2021A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**I. Discussion/Approval of Ordinance 21-O-111 abating the tax heretofore levied for the year 2021 to pay principal of and interest on \$805,000 general obligation park bonds (alternative revenue source), series 2021B, of the Niles Park District, Cook County, Illinois**

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to approve Ordinance 21-O-111 abating the tax heretofore levied for the year 2021 to pay principal of and interest on \$805,000 general obligation park bonds (alternative revenue source), series 2021B, of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**J. Discussion/Approval of a contract with Crystal Maintenance**

The Park District went out to bid for cleaning services. Two bids were received, one from Eco Clean Maintenance for \$260,780; the other from Crystal Maintenance for \$112,560. Crystal Maintenance is our current cleaning company. Staff recommends accepting the bid from Crystal Maintenance.

A motion was made by Commissioner Genualdi and seconded by Treasurer Hynes to approve the contract with Crystal Maintenance for \$112,560. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**K. Discussion/Approval of 2022 Park Board meeting dates**

The following board meeting dates are proposed for 2022:

January 18	July 19
February 15	August 16
March 15	September 20
April 19	October 18
May 17	November 15

June 21

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to approve the 2022 meeting dates. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**10. Old Business**

There was no old business to discuss.

**11. Miscellaneous**

There will be an employee holiday party on December 17<sup>th</sup>.

**12. Public Comments**

There were no public comments.

**13. Convene into Executive Session**

Convene into executive session under section 2(C)(21), discussion and possible approval of release of minutes of executive session meetings and discussion and possible approval of the destruction of executive session audio recordings of the Illinois Open Meetings Act.

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to adjourn the regular board meeting and convene into executive session. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

A motion was made by President O'Donovan and seconded by Treasurer Hynes to adjourn executive session and reconvene into the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

A motion was made by Commissioner Genualdi and seconded by Vice President O'Brien to release the minutes of the June 15, 2021 executive session minutes, and not release the minutes of the October 19, 2021 executive session minutes. Recording Secretary Petrie called the roll:

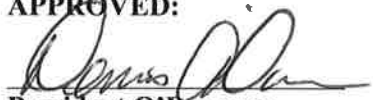
President O'Donovan	Yes
Vice President O'Brien	Yes

Treasurer Hynes            Yes  
Commissioner Genualdi    Yes  
The motion passed 4-0

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan        Yes  
Vice President O'Brien    Yes  
Treasurer Hynes            Yes  
Commissioner Genualdi    Yes  
The motion passed 4-0

**APPROVED:**



**President O'Donovan**  
**Board of Commissioners**  
**Date: November 16, 2021**



**Board Secretary**

