
NILES PARK DISTRICT
Minutes of Virtual Board Meeting
Tuesday, September 15, 2020
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Joe LoVerde, Treasurer
Jim Hynes, Commissioner
Scott O'Brien, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator

1. Call to order

President Genualdi called the meeting to order at 6:01 p.m., virtually via video conferencing software on September 15, 2020.

2. Pledge of Allegiance

President Genualdi led the assembly in the Pledge of Allegiance.

3. Roll Call

Recording Secretary Petrie called the roll. All Commissioners were present.

Changes to the agenda

There were no changes made to the agenda.

5. Consent Agenda Approval

- A. Minutes of the Regular Board Meeting of Wednesday, August 19, 2020
- B. Minutes of the Special Meeting of Thursday, August 27, 2020
- C. Voucher List as Presented, August 31, 2020 - summary by fund:

General Fund	\$156,896.50
Recreation	\$114,276.88
Ice Rink	\$26,126.80
Swimming Pool	\$2,921.90
Golf Course	\$28,487.58
IMRF	-
Debt Service Fund	\$2,000.00

General Liability	\$12,116.00
Paving & Lighting	\$3,294.90
Police Protection	\$108.00
Handicapped	\$46,831.50
Capital	\$313,464.20
Audit	\$3,200.00
Grand Total	\$709,724.26

A motion was made by Treasurer LoVerde and seconded by Commissioner Hynes to accept the minutes of the Board Meeting of Wednesday, August 19, 2020, Minutes of the Special Meeting of Thursday, August 27, 2020 and the Voucher lists as presented, August 31, 2020. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

6. Treasurer's Report:

Treasurer LoVerde reviewed the Treasurer's Report.

A motion was made by Vice President O'Donovan and seconded by President Genualdi to approve the Treasurer's Report as presented. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

7. Reports of Park Officials

A. President's Report

The Commissioners took a tour of the parks recently and President Genualdi remarked that it was nice to see people out and about enjoying the parks.

B. Attorney's Report

There was no Attorney's report.

8. **Board Reports**

Julie Jentel, Marketing

- Fall classes are beginning, all programs are on the website for registration- Tennis, Sports Clinics, Martial Arts, Dance, Skating & Hockey Classes, Outdoor Fitness.
- Emails are sent for all programs, as well as social media posts.
- The new website is in the home stretch. I am working with the web designer on the new content.

Robin Brey, Programs

- Preschool for the 2020-21 school year began last week. To date enrollment is 84 students.
- A heartfelt thank you to the preschool staff for their hard work and dedication in teaching the children amidst all the guidelines and restrictions that are in place. Job well done.
- In person dance classes will start the middle of September. In person classes will be on Wednesdays and Saturdays. Virtual classes will be offered on Tuesday.
- Piano lessons will continue via zoom for the remainder of the year. Approximately 40 students are participating.

Bob Kreiling, Park Patrol

- Continuing patrolling park in 2 shifts, 1pm to 6pm and 6pm to 10pm. One patrol officer per shift, park patrol has an officer at Pioneer Park from 6pm till closing
- Moving to the training phase of the automated mobile tracking system that will allow:
- Monitoring and documenting park visits with scannable tags at all locations
- Real time reporting of incidents and damage or maintenance issues.
- Automatic report generator
- Allow facilities to communicate directly with the Park Patrol Officer on duty.
- On Friday August 28th at approximately 2AM there was an armed robbery at Golf Mill Park.

Jim Majewski, Facilities

- Preschools are all moved back into their rooms
- Tam Tennis workout room lights are being changed to led with racquetball court to follow from a Com Ed grant
- The pool has been sandblasted and the cracks are being ground with priming and paint to follow
- Fence fabric on some backstops will be changed due to its condition

Jim Stoneberg, Golf Maintenance

- Aerification over seeding and heavy topdressing to greens, tees and fairways as we get into fall. Weather permitting we will be completed by the end of the month.
- Irrigation system has performed great during the record heat and drought months of July and August.
- Ongoing cleaning and repairs to heads and valves to keep system uniformed and complete coverage throughout the course.
- Weed control on all native grass area's and berms. We will be mowing all areas down in late fall to allow it to fill in and keep weeds down.
- Flood damaged turf areas in front of 1 and 7 tees will be cleaned up and over seeded as all the knotweed from the floods die back for the season.
- Budget work continues for the upcoming year.

Chris Zalinski, Grounds

- Park Services began a new landscape project on the west side of Oasis.
- Baseball and softball fields and infields were renovated and repaired.
- Planting park signs.
- Removed dead trees.

Paul Nielsen, Athletics

- Adult Softball is being played at Pioneer Park on Monday, Wednesday, Thursday, and Friday nights and Sunday mornings.
- Rentals of the buildings continue to be in strong demand.
- The Sports Academies have started back up this week and will run through December for basketball, soccer, volleyball, and flag football. During the fall months we have created both ages levels and skill levels for the children to sign up for and advance forward as their skills progress.
- Fall Baseball and Girls' Fall Softball has seasons have been very successful.
- Pickleball has started back up at Golf View and players are allowed to reserve a two-hour time slots up to a week in advance.

Lindsay Kmetty, Pioneer Park

- Pioneer Park has been jam packed. We set all time revenue highs for July AND August!
- Fall ball has been excellent for us. Anytime we have youth programs scheduled on our fields is very good for business.
- Our Back to School Supply Drive held Saturday, August 15th, was extremely successful! All donations were delivered to Niles Family Services.
- We had the staff available and were able to extend our summer hours through Labor Day. We also extended our daily hours (4-10pm instead of 5-9pm) to gain an additional sunlight. We also open early on weekends (9:30am) to accommodate for morning fall ball games. We will reevaluate our closing time once temperatures begin to drop off.

- Niles VFW is coming on as a Friend of the Park!

Marty Stankowicz, IceLand

We started our 4 week back to school session of hockey and skating and the fall 10 week sessions starts October 5th.

We currently have 145 players registered for Rangers hockey, which are 35 less than last year. Registration is still open and we hope to match last year's numbers after travel teams make cuts.

We are following all Illinois guidelines for Sports Safety including wearing face covering while on the ice skating. All registration is being done by email or phone and there are no walk-ins or transfer of cash. Public skate is limited to 20 people and pre-registration is required.

We are not using any locker rooms. Skaters and players must come dressed and ready to participate. Entry to the building is allowed five minutes before scheduled class. No spectators are allowed at this time, only skaters.

The outdoor rink is being used for Aerobics classes until October.

The annual Thanksgiving hockey tournament is on hold. If the state allows competition and games by November 1st, we host a tournament with restrictions.

Peter Dubs, Golf Course Operations

- Weather had remained great for us at Tam until we finally got some much needed rain following Labor Day. Even with operating at 12 minute tee time intervals (as opposed to 8 min last season) rounds were up more than 20% from June 1 – August 31 compared to 2019.
- Programming at the Learning Center continues to fill to capacity.
- Chris is working with St Mary of the Woods middle school to host a golf clinic for their students. He is expecting to introduce 32 new players to the sport and our facilities in these classes.
- Resurrection College Prep is expecting 100 participants at their annual fundraiser outing scheduled for September 13th. Guests have been assigned specific arrival times to limit congregating & maintain social distancing.

Laura Newton, Tam Tennis

Our Junior classes are almost all filled up. We are running 6 weeks and then 7 weeks. We already have registrants for the 7 weeks too.

I know it may not seem like much but for our summer we ran classes for five weeks and the revenue was \$3,174 and between late July and August our revenue is \$26,604.80.

After having virtually no income for 3.5 months in the Junior program, it is nice to trend

back up.

On a positive note we will be back to hosting USTA matches on the weekends. Matches will start September 25th and that revenue will go towards court reservations.

Our greater Suburban league and our Men's progressive league will start sometime in September and that revenue will go towards adult programming. We also have a few of our adult classes going. Same as Juniors, 6 weeks and then 7 weeks.

The aerobic room is set up for social distancing.

9. New Business

A. Discussion of Harvest Hustle 5K Run

This year's Harvest Hustle will be different than previous years due to the Covid 19 restrictions in place. Laura Newton has researched the possibility of having the race virtually. The company who does the race timing has been doing virtual races all summer and would be able to do the Harvest Hustle as well. They will set up a website for us, do all the tracking, and marketing, including emailing our past participants. You determine your course and have a week to run it. Niles Family Services food pantry will receive any donations. The board also discussed the possibility of holding the race in person, but with staggered starting times, with limited numbers of runners per starting time.

B. Discussion of Dog Ordinance

The Board was provided a draft of the proposed dog ordinance. One of the remaining decisions to be made is which parks will allow dogs. The board discussed if the park(s) in question would have signs posted, and how many parks would be dog friendly parks. Tom will email the Board a list of all the parks and they will determine which parks will become dog friendly. It was also determined that the rules explaining what a dog friendly park is would also have to be posted. The Board also discussed whether to have residents register their dogs and show their credentials at the Howard Leisure Center. The Board discussed what the penalties would be if someone's dog was not properly licensed and vaccinated and bit someone, and what the park district's liability would be in that situation. Attorney Shapiro will draft specific language stating that the park district will not be liable for any injuries. This would also be posted as one of the park rules.

10. Old Business

An updated was given on the Howard Street renovation project.

11. Miscellaneous

There were no miscellaneous comments.

12. Public Comments

There were no public comments.

13. Executive Session

The Board will convene into executive session.

14. Adjournment

A motion was made by Treasurer LoVerde and seconded by Commissioner O'Brien to adjourn the regular meeting and convene into executive session. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

APPROVED:

President Genualdi
Board of Commissioners
Date: September 15, 2020

Board Secretary