
NILES PARK DISTRICT
Minutes of Regular Board Meeting
Howard Leisure Center
Tuesday, August 20, 2019
6:00 pm

Board Members present Julie Genualdi, Vice President
 Jim Hynes, Commissioner
 Dennis O'Donovan, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
 Scot Neukirch, Director of Finance
 Heather Petrie, Executive Admin. Coordinator
 Robin Brey, Recreation Program Supervisor
 Laura Newton, Tam Tennis Manager
 Jim Majewski, Facilities Superintendent
 Marty Stankowicz, IceLand
 Peter Dubs, Tam Golf Course
 Paul Nielsen, Athletic Director
 Julie Jentel, Marketing
 Lindsay Brubaker, Pioneer Park Manager
 Jim Stoneberg, Golf Maintenance Superintendent

1. Call to order

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes for Vice President Genualdi to act as President during this board meeting. Recording Secretary Petrie called the roll:

 Commissioner Hynes: Yes
 Commissioner O'Donovan: Yes
 Vice President Genualdi: Yes

The motion passed 3-0

Vice President Genualdi called the meeting to order at 6:08p.m., on Tuesday, August 20, 2019 at the Howard Leisure Center.

2. Pledge of Allegiance

Vice President Genualdi led the assembly in the Pledge of Allegiance.

3. Roll Call

Recording Secretary Petrie called the roll. Commissioners Genualdi, O'Donovan and Hynes were present.

4. **Changes to the agenda**

No changes were made to the agenda.

5. **Consent Agenda Approval**

A. Minutes of the Regular Board Meeting of Tuesday, July 16, 2019

B. Voucher List as Presented July 31, 2019 – summary by fund:

General Fund	\$113,851.00
Recreation	\$160,463.70
Ice Rink	\$ 38,540.03
Swimming Pool	\$ 41,781.92
Golf Course	\$23,618.19
IMRF	-
Debt Service Fund	-
General Liability	-
Paving & Lighting	\$3,950.00
Police Protection	\$108.00
Handicapped	-
Capital	\$6,520.80
Audit	\$9,500.00
Grand Total	\$ 398,333.64

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to accept the minutes of the Board Meeting of Tuesday, July 16, 2019 and the Voucher List as presented. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

6. **Treasurer's Report**

Commissioner Hynes reviewed the Treasurer's Report.

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to approve the Treasurer's Report as presented. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

7. **Reports of Park Officials**

A. **President's Report**

There was no President's report.

B. **Attorney's Report**

There was no Attorney's report.

8. **Board Reports**

Robin Brey, Recreation Program Supervisor

- Summer camps ended last week with a successful camp season. Enrollment on most days was at capacity and we received many compliments. A big thank you to the counseling staff for all their hard work and efforts this summer. All the campers had a great time.
- Preschool begins their school year on September 3rd. Teachers will conduct their parent information meetings the last week of August.
- Registration for fall early childhood, dance, piano and art programs are in progress.

Laura Newton, Tam Tennis Manager

- 2019 Take the challenge-Why not? Wrap up:

We started our challenge May 6 and ended it on July 26. Our group of 16 participants had the opportunity to meet twice a week outdoors at Oak Park. They engaged in walking/running, strength and endurance exercises throughout the 12 weeks. They were able to attend any of our fitness classes while they were enrolled as well as they received a gym pass for the fitness center at Tam Tennis or Golf View Recreation for incentive purposes. As we progressed, the group found that each time they came to the workouts it kept them accountable to each other and helped push each other to reach their end goals. The group made amazing progress with their fitness as well as with weight loss. As a whole the group lost a total of 96lbs!

- A few comments from our participants;

“Your cardio drills have improved mobility and strength on the Volleyball court.”

“For me it was nice to have some accountability because summer when I typically gain 5-10 pounds. This is the first summer I actually went down instead of up in years.”

“I really enjoyed exercising outdoors! I'm glad that I can replicate those workouts on my own. I went to the park with my son Wednesday morning and was able to run and play more and more comfortably than I had in a long time.”

“When I started this class I felt tired all the time, lacking energy and my muscles felt stiff. I definitely could not hold a plank without shaking. 12 weeks later, I have the energy to keep up with my kiddos. My body, particularly my core, feels elongated and I can plank for a full minute. I feel like it helped me get in a good state of clear mind. Working out outside was a great benefit. After sitting for my job all day, I loved looking forward to going outside even for one hour. I would recommend this class to others and definitely join again when it’s offered. It was fun.”

Jim Majewski, Facilities Superintendent

- Tam Tennis roof will be done this week
- Outdoor tennis courts are all done except NICO which will be done shortly
- Summer Camps are done so buildings are getting readied for preschools
- Iceland roof will start this week
- Iceland exterior painting and brick repair are being scheduled
- Two pickleball courts have been installed at Kirk Lane Tennis Courts and we opened on August 6th

Marty Stankowicz, Iceland Manager

- Staff training for the fall continues. We are seeking to fill open office positions. New applicants for building supervisor positions are being sought for interviews for the opening of the outdoor rink in November.
- Registration for fall hockey and skating is in progress. We start with a 4 week back to school mini session after Labor Day and end with a 10 week session that finishes up just before the holiday break.
- Summer camps were extended an extra week due to the demand by parents.
- The outdoor rink is rented for the months of September and October for Lacrosse.
- We took delivery of a new 2019 Zamboni and traded in our model year 2000.

Chris Zalinski, Grounds Superintendent

- Edged sidewalks at 7 locations
- Prepared dozens of baseball/softball fields for play
- Pruned the shrubs and weeded at Pioneer Park
- Pruned shrubs at Oasis Waterpark
- Raised the tree canopy at Golf View for better sight lines
- Created tree circles to protect trees from mowers
- Staff have been mowing and trimming all the parks
- Began laying out the soccer fields for this season

Tom Elenz, Executive Director

Executive Director Elenz noted that the Park District had a successful and safe summer season. Camp attendance increased from last year, and concerts in the parks were well

attended. The parks had their first weight loss challenge in Oak Park and first competitive skating event in Washington Skate Park. Executive Director Elenz thanked staff for their work this summer.

Executive Director Elenz informed that board that 4 applications had been received for the open board commissioner seat. The board will convene into executive session after the meeting to discuss the candidates.

Scot Neukirch, Finance Director

- Finance Director Neukirch informed the board that the park district has received a safety grant since the last board meeting, which helped offset the cost of surveillance equipment, snow removal equipment, safety supplies and first aid supplies.
- Preparation of the 2020 budget has begun.

Julie Jentel, Marketing

- The website has been switched to Fall, and all Fall Programs and Events are posted.
- Marketing has switched to fall programs and events. Emails, tv scrolls, flyers, and constant social media posts on Facebook & Twitter have been done.
- In the month of July we had 19,300 users on our website which is up 17% from June.

Lindsay Brubaker, Pioneer Park

- **Pioneer-** July is the busiest month of the year for us at Pioneer. We hosted a tournament every single weekend which helped bring huge crowds to our park. We also hosted 20 group outings. We are now preparing to switch to fall hours. We were able to extend our summer hours by a week as people transition back to school. We look forward to the start of fall ball games this weekend!
- **Oasis-** As the season winds down at Oasis, we begin winding down on our supplies. Camp has now ended and we will be open on weekends only.

Paul Nielsen, Athletics

- The Youth Summer Basketball League just finished up this past weekend. There were a total of 1,170 participants.
- Summer Sports Camp at Grennan Heights is also concluded this past Friday.
- Fall Baseball and Fall Girls Softball is beginning its seasons and it will run through the end of October. Enrollment is 988 players.
- Year to revenue is up \$67,000 or 5% compared to last year at this same time.
- We just concluded Weekday T-ball and Weekday Youth Coach Pitch and will be starting Fall T-ball and Rookie Ball

Peter Dubs, Golf Course Manager

- July rounds were down 16% compared to 2018. This dip can be attributed to an increase in days affected by weather. We had rain impact play on 12 days this season compared to only 5 last year. We also lost portions of 5 days due to flooding issues this season, compared to zero flood days last July.
- We were thankfully able to still host our annual tournament for the Illinois Junior Golf Association on Friday July 19th with some minor flooding present. 40 kids participated in the event and the IJGA was thrilled we were still able to accommodate the outing given the wet conditions area-wide.
- The weather was perfect for our 5th Annual Junior Golf Games event on Friday August 2nd. The outing was sold out as we welcomed 80 kids to the course.
- The summer session of our evening junior league also recently concluded with a capacity 32 participants.
- Our daytime summer instructional programming has wrapped up, but evening and weekend classes continue to run at the learning center with new sessions available monthly.

Jim Stoneberg, Superintendent of Golf Course Maintenance

- Staff's been working hard keeping up with mowing and hand watering as needed during the heat and extreme drought conditions.
- Heat and humidity has created ongoing disease pressure which calls for additional chemical applications to greens and fairways.
- With the 7th flood event of the year behind us staff did a great job with clean up and once again trying to restoring the effected low areas.
- Big thanks to my staff for the hard work and dedication to the golf course. Antonio Perez my crew foreman has been with me for over 20 years and has done a outstanding job with the crew as we kept in constant communication during my absents. Special thanks to Chris Smith with Conserve F/S helped out with chemical applications and helped keep an eye on the course while I was out

9. New Business

A. Consideration, Discussion and Appointment to fill office of President and Vice President of the Park Board of Commissioners

Vice President Genualdi asked for a motion to table this matter until the next meeting in Treasurer LoVerde's absence.

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to postpone this agenda item and add it to the next meeting's agenda. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes

Commissioner O'Donovan Yes

The motion passed 3-0

B. Consideration, Discussion and Approval of District 63 to do grading on the IceLand property

Representatives from District 63 were present to discuss the proposed grading they would like to do on IceLand property for the purpose of installing their new running track. Jason Green from WT Group spoke to the logistics of the installation.

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to approve grading on Iceland property by District 63 for installation of their new track, subject to attorney approval. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

C. Consideration, Discussion and Approval of Innovation Landscaping for Oak Park playground installation

Three bids were received for the installation of playground equipment at Oak Park. They were:

Great Lakes Landscaping for \$44,000
Innovation Landscaping for \$36,575.35
Blummel's Landscaping for \$41,800

The recommendation to the board was to approve the bid from Innovation Landscaping for \$36,575.35.

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to approve the bid from Innovation Landscaping to install the playground equipment at Oak Park. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

D. Consideration, Discussion and Approval of Logo Tag Line

The board was presented with the most recent suggestions for the park district tag line. They were: Healthy Fun for Life; Fitness, Family & Fun; and Where Fun Comes to Life.

After some discussion, the board decided to defer making a decision ~~until~~ the whole board was present.

A motion was made by Commissioner Hynes and seconded by Vice President Genualdi to defer making this decision until the next meeting. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

E. **Consideration, Discussion and Approval for the painting of Tam Tennis Courts**

Three bids were received for the painting of Tam Tennis courts. They were:

10S Courts \$44,000
American Seal Coating \$47,900
MCH Sports Services \$47,200

The recommendation to the board was to approve the bid from 10S Courts for \$44,000.

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to approve the bid from 10S Courts for \$44,000. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

Commissioner O'Donovan stated that he attended the skate board competition at Washington Skate Park and it was very well attended. Commissioner Hynes added that he heard very positive feedback regarding the summer camp program.

12. **Citizens Wishing to Address the Board**

Mayor Andrew Przybylo addressed the board to discuss renaming Pioneer Park to Jozwiak Park, adding a dog park, and the renovation of Golf Mill Park.

13. **Convene into Executive Session**

Executive Director Elenz told the board that an executive session was necessary.

14. **Adjournment**

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to adjourn the Regular Board Meeting of August 20 and convene into executive session. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 3-0

APPROVED:


Vice President Genualdi
Board of Commissioners


Board Secretary

Date: August 20, 2019

