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**NILES PARK DISTRICT**  
Minutes of Executive Session  
Held at Howard Leisure Center  
March 20, 2018  
7:34 PM

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**BOARD MEMBERS**  
**PRESENT:** President Byrne (absent)  
Ray Czarnik, Vice President  
Christopher Zalinski, Commissioner  
Julie Genualdi, Commissioner  
Dennis O'Donovan, Commissioner

**ATTORNEY**  
**PRESENT:** Dan Shapiro

**STAFF MEMBERS**  
**PRESENT:** Tom Elenz, Executive Director  
Scot Neukrich, Finance Director  
Jo Ann Raschillo, Executive Admin. Coordinator

**GUESTS PRESENT:** Nick Snider, Sphere PR Group

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**1. CALL TO ORDER**

Vice President Czarnik called the meeting to order at 7:34 P.M.

**2. EXECUTIVE SESSION**

Recording Secretary Raschillo called the roll. All commissioners were present except President Byrne.

**3. DISCUSSION**

Executive Director Elenz stated that he will be reorganizing the Athletic Department making Jeff Halsema Supt. of Athletics. Jeff will be in charge of soccer, oversee the Athletic Department full time staff along with existing programs, implementation of new programs and oversee rental agreements and contracts.

A discussion was had having a supervisor at the evening programs.

It was agreed by the Board of Commissioners to the promotion of Jeff Halsema to Supt. of Athletics with an increase in salary.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to adjourn the Executive Session. Recording Secretary Raschillo called the roll:

Vice President Czarnik	Yes
Commissioner Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0.

A motion was made by Commissioner O'Donovan, seconded by Vice President Czarnik to return to the Regular Board Meeting. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Commissioner Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0.

**APPROVED:**

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**President  
Board of Commissioners**

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**Board Secretary**

**Date: July 24, 2018**