



CAMP COUNSELOR

Job Description:

The Camp Counselor leads and acts as a model to a group of campers in a variety of activities, including sports, competitive and non-competitive games, crafts, swimming, and field trips. Counselors are responsible for enforcing Park District rules and ensuring the safety of campers, staff, and the public. Counselors are expected to lead any of the camp activities named during a typical camp day.

Job Requirements and Prerequisites:

- 1). Greet parents and youth as they arrive and assist in making sure that campers are properly signed in and out.
- 2). Assist in monitoring and maintaining the safety of all campers in daily routines, field trips, or during daily water park visits.
- 3). Communicate with parents/guardians about daily activities and camper progress.
- 4). Play an active role in leading the daily schedule and activities to keep campers excited, safe, and engaged.
- 5). Initiate spontaneous activities to accommodate agenda conflicts/changes/weather.
- 6). Assist Lead Counselor in addressing camper behavior/disciplinary issues.
- 7). Assist in providing excellent customer service and maintaining a positive public image by addressing questions and concerns from staff, patrons, participants, and parents.
- 8). Assist in keeping program supplies, equipment, and facility space clean, safe, and organized.
- 9). Assist with the completion of all paperwork as required.
- 10). Attend all staff meetings and training programs as required.

Qualifications:

- 1). Minimum 16 years of age
- 2). Experience working with children ages Pre K-8th grade
- 3.) Good skills in planning activities for children
- 4). Ability to communicate and interact effectively with children, parents, and staff
- 5.) Ability to solve problems as they arise
- 6). Must be dependable, energetic, and have a positive attitude
- 7.) Ability to enforce Park District rules and safety practices
- 8.) Certified in CPR/AED and First Aid is required

JOB STATUS Part time/Seasonal **DEPARTMENT** Recreation **FSLA STATUS** Non-Exempt

HOURS Monday through Friday 9 a.m-4 p.m.

SALARY \$10-\$12 per hour

HOW TO APPLY Interested applicants may submit an application to Paul Nielsen, Athletic Director at pnielsen@niles-parks.org