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**NILES PARK DISTRICT**  
Minutes of Board Meeting  
Tuesday, September 27, 2022  
6:00 pm

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Board Members present: Scott O'Brien, President  
Julie Genualdi, Vice President  
George Van Geem, Treasurer  
Dennis O'Donovan, Commissioner  
Jim Hynes, Commissioner

Staff Members present: Tom Elenz, Executive Director  
Scot Neukirch, Director of Finance  
Heather Petrie, Executive Admin. Coordinator  
Robin Brey, Recreation Programs  
Jim Majewski, Facilities Superintendent  
Chris Czajka, Grounds Superintendent  
Marty Stankowicz, IceLand  
Ethan Bontly, Tam Tennis  
Peter Dubs, Tam Golf Course  
Kenny Krueger, Athletic Director  
Julie Jentel, Marketing  
Jim Stoneberg, Tam Golf Course

1. **Call to Order - Public Hearing**

President O'Brien called the Public Hearing to order at 6:01p.m.

2. **Roll Call**

Recording Secretary Petrie called the roll. All Commissioners were present.

3. **Golf Mill Park East Conceptual Plan Presentation by Hitchcock Design**

Lacey Lawrence from Hitchcock Design came to present the re-design for Golf Mill Park to the board and residents. Some of the existing park features are the playground, soccer fields, tennis courts, a stage area and basketball courts. The re-design includes plans for a full-size soccer field, a bleacher area, new lighting, a winding pathway, the master plan would keep one of the tennis courts and convert the other into pickleball courts. The basketball courts would be renovated and include a spectator area. The playground area would also be renovated, and some lawn games would be added. A picnic shelter would be added with additional games and surrounding walking paths.

The west portion of the park is currently under construction, which is considered phase 1 of the master plan. Phase 2 concerns the areas that are being considered for the OSLAD grant, which proposes renovating the tennis courts and basketball courts, adding table tennis, a drinking fountain, and a picnic area. Phase 3 would include the remaining elements: soccer field, playground an expanded picnicking area and baggo courts.

The maximum award of the OSLAD grant has been increased from \$400,000 to \$600,000. This year there is \$56 million available through the grant for parks and open space development. A 50/50 match is required. If the park district is granted \$600,000, they must also contribute \$600,000.

\$1,068,600 is the projected cost of the project. The grant request is \$534,000.

4. **Public Input**

There were no public comments.

5. **Closing Comments**

Executive Director Elenz thanked Hitchcock Design, the Board and staff for their input and help with the design process.

6. **Adjournment**

A Motion was made by Vice President Genualdi and seconded by Treasurer Van Geem to adjourn the public hearing. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

1. **Call to Order – Regular Board Meeting 6:18 p.m.**

2. **Pledge of Allegiance**

President O'Brien led the assembly in the pledge of allegiance.

3. **Roll Call**

Recording Secretary Petrie called the roll. All Commissioners were present.

4. **Changes to the Agenda**

Executive Director Elenz moved the Team IceLand Presentation up to item number 5 on the agenda.

5. **Team IceLand Presentation**

The park district would like to recognize and congratulate Team IceLand on their 2022 ISI World Team Championship win. Not only did they win the championship, but they were the only team to earn over 1000 total points with 1159. The next closest team had a total of 719 points. Members of the team Veronica Chudoba and Julia Sudie were present to speak to their experience, as was skating director Amy Forbes.

Executive Director Elenz thanked the team, their parents, Amy and the coaches for their dedication and commitment.

6. **Consent Agenda Approval**

Minutes of the Regular Board Meeting of Tuesday, August 16, 2022  
Voucher List as presented August 31, 2022 – summary by fund:

General Fund	\$46,397.76
Recreation	\$242,389.73
Ice Rink	\$18,870.82
Swimming Pool	\$228,246.48
Golf Course	\$27,425.39

IMRF	-
Debt Service Fund	\$2000.00
General Liability	\$8,074.75
Paving & Lighting	\$172.41
Police Protection	\$216.00
Handicapped	\$11,109.68
Capital	-
Audit	\$20,500.00
<b>Grand Total</b>	<b>\$605,403.02</b>

A motion was made by Commissioner Hynes and seconded by Commissioner O'Donovan to accept the minutes of the Board Meeting of Tuesday, August 31, 2022, and the Voucher lists as presented, August 31, 2022. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**7. Treasurer's Reports**

Treasurer Van Geem read the treasurer report for the month ending August 31, 2022.

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to accept the treasurer report. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**8. Reports of Park Officials**

**A. President's Report**

There was no President's report.

**B. Attorney's Report**

There was no Attorney's report.

**9. Board Reports**

**Robin Brey, Programs Supervisor**

- Fall programs have started dance, drums lessons, piano lessons and early childhood classes. Art classes have been resurrected as we have not generated much interest since covid. We hope to plan to build upon that as the art teacher has some new class ideas for the winter.
  - Jungle Fun birthday parties are back too and in full swing. With the change in season, most weekends are booked through the end of the year. We have opened time slots

during the week for families that are interested.

- Bright Beginnings Preschool began the school year earlier this month and is off to a good start. We are offering an after-school program at both Howard and Oakton Manor for preschoolers wishing to extend their day and the program has been well received.

#### **Jim Majewski, Park Services**

- All curtains at Tam Tennis were taken down and new ones were put up
- 2 areas at Golfview parking lot were ground out and repaved
- Pioneer, Loverde, Golfview, Tam Tennis, and Iceland front lot were all seal coated and restriped
- Pool has been drained and winterization and repairs will start
- The tennis court at Grennan has been crackfilled, ground, mesh grid fabric put down, and paved. The next step is to let the asphalt cure and vent for 2-3 weeks then it will be primed, flooded, puddles leveled, then colored
- The pool filter replacement will start this week
- The new “see something, say something” signs are being put up

#### **Marty Stankowicz, IceLand**

- We are in the 3<sup>rd</sup> week of our fall sessions of skating and hockey classes.
- We currently have 139 players registered for Rangers hockey, which are 19 more than last year. Registration is still open and we hope add players at the younger levels.
- The outdoor rink is being used for hockey dry land practices and is rented for lacrosse two days a week.
- We are planning our annual Thanksgiving hockey tournament, which was cancelled in 2020 and saw low attendance last year. Teams have already shown an interest and applications are being taken.
- Maintenance work continues on preparing for the winter season. Hockey nets are being stripped, painted and new netting installed. The outdoor rink floor has been cleaned and rink boards both indoor and out are scheduled to be cleaned tomorrow. Shielding gaskets will be inspected and replaced next week.

#### **Chris Czajka, Superintendent of Grounds**

- Set up and take down of Italian fest at Golf Mill Park
- Excavated and repaired broken drain line at Golf Mill Park
- Fall plantings in sign beds / Parkwide
- Fall plantings for spring flowers
- Removal of red cedars in front of Iceland and prepping for planting next week
- Installation of Sun Shade awnings at Kirkland pickleball courts

#### **Scot Neukirch, Finance Director**

The 2023 budget draft was given to the Board to review before the upcoming budget workshop on October 11<sup>th</sup>. Staff is also working on the presentation for the meeting which will be sent to the Board prior to the meeting.

#### **Peter Dubs, Tam Golf Course**

- August remained busy at the course thanks to mostly favorable weather. Rounds for the month were approximately the same as last year.
- All our adult leagues and high schools who have been hosting matches with us in the afternoons in September have concluded their seasons.

- Instructional programming continues to run through November over at the golf learning center.
- Our Spooky Scramble Junior Outing is scheduled to take place the evening of Saturday October 15<sup>th</sup>.
- Daily operations continue to run smoothly and when play begins to drop off later in October we'll begin to cut back on some staffing to save on expenses when play is light.

### **Ethan Bontly, Tam Tennis**

- Junior and adult class registration is on going and this first session will run 10 weeks.
- USTA Match hosting has started again. Matches are held Friday nights, and all afternoon and evenings on Saturday and Sunday.
- We have coordinated with Niles Village for street closure and waiting for police department to respond. It starts at 8am on October 15<sup>th</sup> all runners/walkers should be done by 9:30am.
- Thank you to Jimmy, Ethan, and myself (lol) for getting the boundary curtains up at Tam Tennis

### **Kenny Krueger, Athletics Department**

- **This past month we've started many fall programs and leagues.**
  - Soccer started with two grade levels (Pre-K and Kindergarten) playing at Iceland and three others ranging from 1<sup>st</sup>-8<sup>th</sup> grade playing at Culver. Our adult league is also taking place Wednesday nights at LoVerde Center.
  - Fall baseball and softball began with weekend games at all our ball fields. We've already had a few too many rain dates to our liking and we're hoping weather cooperates for the remaining 4 weekends.
  - Our adult softball began their shortened fall seasons at Pioneer Park on Monday-Wednesday and Thursday nights.
  - T-ball and Rookie Ball have also begun their fall sessions with games at Culver T-ball Field and Oakton Manor on Saturday mornings and afternoons.
  - Our 4 specialized camps (Vince Thomas Basketball, Spike City Volleyball, Soccer Academy and Small Shots Basketball) have begun weeknight classes at both Golf View and LoVerde.
- **We're currently working on a few things that will begin within the next week.**
  - Just like our summer basketball league saw a large increase in teams (95 last year to 147 this year), our fall basketball league has also increased from 50 teams last year to 85 teams this year. Teams start playing weekend games October 7-9.
  - As the weather starts to get cooler, we've set Monday, October 3<sup>rd</sup> as the first day for pickleball at Golf View. We're making sure the court lines and nets are in good shape as we welcome everyone back into the gym. We'll once again offer reservations and open play Monday – Friday from 7am – 3pm.
- **Here are the things we're looking forward to start working on over the next month.**
  - Registration for Session 1 of Indoor Soccer at LoVerde Center on Saturdays and Flag Football on Sundays has already begun. The league does not begin until November, but we already have one grade level of flag football hit max enrollment and a few others that we anticipate will fill up before our registration deadline.
  - Preparation and marketing for other winter programs leagues and camps.
  - Working with different groups to fill in the limited amount of gym and field space we have left available to rent after leagues and classes secure what they'll need.

**Jim Stoneberg, Golf Course Maintenance**

- With league play slowing greens, tees and fairways will be deep tine aerated, top dressed and over seeded as weather and time permits.
- Working on weed control on berms and native grass areas around the course as time allows. All areas will be mowed down in late fall to help fill in weak areas.
- Flood damaged low areas being overseeded.
- IDNR will be doing soil samples around the area upstream from the Tam Dam this month in preparation for the removal project.
- Work continues with 2023 budget.

**Julie Jentel, Marketing**

- Promoting our Fall special events. We have 6 events in October.
- Fall Program marketing is in full swing. Emails, flyers, and social media posts have been done.
- I have begun to work on the Winter Spring Guide. Staff has been given their sections to update for this new season.

**10. New Business**

**A. Discussion/Approval of OSLAD Grant Program Resolution of Authorization for Golf Mill Park**

This authorization form is part of the OSLAD grant packet that needs to be submitted on Friday. Staff is asking the Board for approval of the Authorization to Submit form.

A motion was made by Commissioner O’Donovan and seconded by Commissioner Hynes to approve the authorization to submit the OSLAD grant. Recording Secretary Petrie called the roll:

President O’Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O’Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**B. Discussion/Approval of a contract with Patriot Paving for Ice Rink parking lot**

This is a budgeted item to pave the east lot at IceLand. Seven bids were received, and Patriot Paving was the lowest bid at \$57,000.

A motion was made by Commissioner Hynes and seconded by Commissioner O’Donovan to approve a contract with Patriot Paving for \$57,000. Recording Secretary Petrie called the roll:

President O’Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O’Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**C. Discussion/Approval of Resolution 22-R-100 an IGA for Courtland Park**

The Village of Niles contacted the Park District about dedicating a parcel of Park District property to the Village to make a portion of the street wider.

A motion was made by Commissioner O’Donovan and seconded by Treasurer Van Geem to approve resolution 22-R-100, an IGA for Courtland Park. Recording Secretary Petrie called the roll:

President O’Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O’Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**11. Old Business**

There was no old business to discuss.

**12. Miscellaneous**

Director Elenz thanked the full time and part time staff for all their hard work throughout the summer.

President O’Brien asked that staff bring new programming ideas with them to the upcoming budget meeting.

Vice President Genualdi encouraged staff to attend the IPRA/IAPD Conference in Chicago in January.

**13. Public Comments**

There were no public comments.

**14. Executive Session**

There was no need for Executive Session.

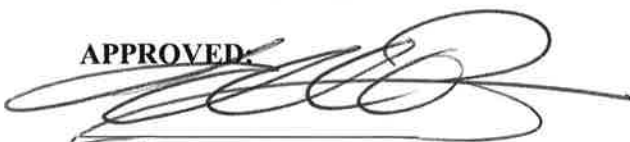
**15. Adjournment**

A motion was made by Vice President Genualdi and seconded by Commissioner O’Donovan to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O’Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O’Donovan	Yes
Commissioner Hynes	Yes

The motion passed 5-0

**APPROVED:**



**President O’Brien  
Board of Commissioners  
Date: September 27, 2022**



**Board Secretary**

