
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, November 21, 2023
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Scott O'Brien, Commissioner
Ronnie Strzelecki, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Finance Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Jim Majewski, Facilities Superintendent
Marty Stankowicz, IceLand Manager
Chris Czajka, Grounds Superintendent
Laura Newton, Tam Tennis
Peter Dubs, Tam Golf Course
Kenny Krueger, Athletic Director

1. **Budget Public Meeting**

President Genualdi called the Budget Public meeting to order at 6:10 p.m. A Motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to convene the public budget meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

Niles residents were given the opportunity to ask questions and make comments. No comments were offered by the public.

A Motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to adjourn the public budget meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

1. **Regular Board Meeting call to order**

President O'Brien called the regular board meeting to order on Tuesday, November 21st at 6:12 pm.

2. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Hynes was absent.

3. **Pledge of Allegiance**

President Genualdi led the assembly in the pledge of allegiance.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Harvest Hustle Donation to Family Services**

This year's Harvest Hustle had 182 registrants and donations came to \$4130 for Niles Family Services. Kathy O'Grady was present from Niles Family Services to accept the donation.

6. **Consent Agenda Approval**

Minutes of the Special Meeting of Friday, October 6, 2023; Minutes of the Regular Board Meeting of Tuesday, October 17, 2023; and Voucher List as Presented, October 31, 2023 – summary by fund:

General Fund	\$74,411.17
Recreation	\$209,422.08
Ice Rink	\$24,883.19
Swimming Pool	\$9,219.71
Golf Course	\$19,709.49
IMRF	-
Debt Service Fund	\$950.00
General Liability	\$13,094.00
Paving & Lighting	\$134.14
Police Protection	\$108.00
Handicapped	\$46,950.00
Capital	\$12,969.47
Audit	-
Grand Total	\$411,851.25

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to accept the minutes of the Special Meeting of Friday, October 6, 2023; Minutes of the Regular Board Meeting of Tuesday, October 17, 2023; and Voucher List as Presented, October 31, 2023. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

7. **Treasurer's Report**

Finance Director Scot Neukirch read the treasurer report for the month ending October 31, 2023.

A motion was made by Commissioner O'Brien and seconded by Commissioner Strzelecki to accept the treasurer's report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

8. **Reports of Park Officials**

A. President's Report

There was no President's report.

B. Attorney's Report

There was no Attorney's report.

9. **Board Reports**

Robin Brey, Programs Supervisor

- Upcoming Schools Out Camps on 11/22 for Early Childhood from 9-3pm at HLC.
- Winter Break camp will be offered for both Early Childhood at Howard and Rec camp at Oasis for ages 5 and up for two weeks end of December into the first week of January.
- Santa Breakfast will be December 8th with 3 seatings. Always a popular event.
- Registration for winter programs begins on December 4th.

Laura Newton, Tam Tennis Manager

Budget

- Revenue increase to date, compared to 2022 is up \$72,882, with the total Profit to date of \$963,448 (up \$57,429)
- We have exceeded our budget of 999,996. We are currently at 1,150,295.
- Revenue Increase or decrease from 2022.
- Junior Tennis Programs: + \$68,399
- Adult Tennis Programs: -\$8,851
- Private Lessons: +\$12,206
- Senior Tennis: -\$3,471
- Fitness: + \$10,526
- Non-Resident Memberships -\$6,313 (memberships are still coming in)
- Court Fees -\$560
- **Junior Programs**
Classes are in progress and the winter program will start in January.
- **Adults Programs**
Classes are in progress and the winter program will start in January.

- **Private Lessons**

As of Nov. 9 we are \$22,914 away from reaching our \$200,000.00 budget.

- **Memberships**

We have already exceeded our budget for this year. \$114,200 and we are at 179,946.00 (combo of resident and non-resident).

- **Fitness Programs**

- **Staffing**

- **Maintenance**

- **Miscellaneous**

Donation check for Niles Food Pantry \$4,130.00. runners (182) fee plus donations. Food and supplies were also donated by runners.

Jim Majewski, Park Services

- Grennan ballfield dugouts have been redone with roofs diamond 1 dugouts were removed from the infield and put behind the 10 fence.
- Concrete was poured where all the limestone screenings were behind diamond 1 and crumbling asphalt was removed behind diamond 2 and replaced with concrete.
- A new drinking fountain was installed at Grennan diamond 1 with bottle filler and dog bowl
- Jonquil parking area curbs, sidewalk, and sewers have all been installed. As of Thursday, grading of asphalt area is done and paving will be done soon
- A plaque of Grennan Heights history and the history of the beginning of the Niles Park district was installed at the Southwest corner of the gym.

Marty Stankowicz, IceLand

- Our Halloween scary skate was a huge success. We had 110 in attendance and saw some real great homemade costumes. Goodie bags were given to the first 50 skaters. Next year we will increase that to the first 100.
- We are not having a lot of interest for our Thanksgiving hockey tournament. We only had one team send in a registration. We have partnered with Ultimate Tournaments again to rent ice slots. Niles teams can register with Ultimate and get a discount. They will be scheduled to play at Iceland. Again this year, there are more tournaments in the area causing low registrations.
- Registration for the winter session starts December 1st. Rehearsals for our Holiday ice show started Friday the 10th. There will be two shows on December 9 and 10. The annual Santa Skate will be part of the holiday events on Sunday. Tickets are currently on sale for both shows.
- Iceland is collecting food and toys to benefit Niles Family Service. We will make a donation before Thanksgiving and a second before Christmas. We are requesting donations as part of the admission to the holiday shows.
- Maintenance on the outdoor rink is ongoing and plans to open depend on weather and staffing. All weekend ice in January and February has been sold. Only weekday slots are available to rent.

Chris Czajka, Superintendent of Grounds

- All irrigation systems are blown out and winterized for the season.
- Shutting down all drinking fountains in the parks
- Planted a memorial tree at Commissioners Park / William & Evelyn Thilmany
- Playground inspections and repairs as needed.
- Continuing to clean up all beds by removing leaves and debris.
- Removing leaves and mulching were needed in all our Parks and Playgrounds
- Top dressing and seeding Soccer fields and Parks for healthy turf in Spring.

Scot Neukirch, Finance

Staff finalized the 2024 budget document based on input received from the Board during the open budget workshop back in October. Staff has also prepared the 2023 tax levy, necessary debt service abatement ordinances and the 2024 appropriation ordinance that will be presented to the Board later in this meeting. The Finance Department will begin working on fiscal year end procedures and will begin submitting documents to auditors for work on the Park's 2023 audit.

Julie Jentel, Marketing

- With the holidays around the corner, I am advertising the special events we have coming up. The Santa Mailbox was put in the front lobby this week.
- Working with staff to promote their programs and add items to the website.
- The Winter Spring Guide is almost done, and will come out online Friday December 1, and printed copies about a week after.

Jim Stoneberg, Golf Course Maintenance

- Course winterization continues with preventive fungicide applications.
- Irrigation system has been winterized along with some minor repairs as needed.
- Flood damaged turf has been re-aerated, seeded again.
- Drainage maintenance and repairs with ongoing cleaning of catch basins, flushing rodding and repairing damaged lines as needed.
- Leaf removal along with turf clean up and repairs continues around the course as needed.
- Prepping equipment and carts for winter storage.

Kenny Krueger, Athletics Department

- Indoor Soccer and Flag Football began the weekend of 11/4 – 11/5 at Loverde Center and so far, all has been good.
- Our fall youth basketball league finished this past weekend. Next up is our High School basketball league which started last weekend and plays through the end of January. Our winter basketball registration is open now through January 5th.
- Our instructional basketball classes will begin at the end of the month. Vince Thomas will have camps on 3 nights (Monday, Tuesday, Thursday). My Small Shots basketball class on Saturday mornings starts next Saturday and all 3 sessions have been sold out since early October
- We've begun to work on new rental procedures and policies as many teams and organizations are looking for court and field time over the winter months. We always take into consideration our own customers first and try to fill any gaps with rentals wherever possible.

- We're getting some much needed parttime help back as fall high school sports are wrapping up. We've also been interviewing for the Athletic Supervisor position and should have a new person starting with us the first week of December.

Peter Dubs, Tam Golf Course

- We have had a pretty good November so far at the course with the weather being very mild last week. With the downturn in temperatures we are approaching the conclusion of a very good season. We'll end up hosting approximately 38,500 rounds, 2000 more than last season, and only a few hundred behind our record breaking 2021 season.
- Nothing else operationally significant to report, however, I did want to take a moment to acknowledge our part time staff. The hard work they put in all season and pride they show in our facility set the tone for the positive experience we aim to provide customers. With our shorter layout and immaculate conditions, we are patronized by a wide range of demographics in terms of age, talent, and experience... Our staff are always respectful and friendly when handling situations that arise, are quick to help out and cover shifts as needed, and weather the elements when its 100 degrees, or 40 and raining. The customer experience is what sets us apart from other local options, and our front line staff are a huge part of why we remain so popular when local golfers decide on a course to go tee it up.

13. Public Comments

Niles resident, Rosemary Palicki addressed the Board on some pricing concerns she had regarding pickleball. Her brother is a non resident who pays a non resident fee to play pickleball. If his group needs a sub because someone could not be there, they are charged for that sub. She would like the Board to consider changing this policy.

10. New Business

- A. Discussion/Approval of Ordinance 23-O-101 an Ordinance providing for the annual budget and appropriation for taxes and revenue from other sources for the Niles Park District, Cook County, Illinois, for general corporate purposes, for recreation fund, for ice rink fund, for swimming pool fund, for golf course fund, for capital project fund, for debt service fund, for IMRF fund, for FICA fund, for general liability fund, for audit fund, for paving and lighting fund, for police protection fund, for handicapped fund, for the fiscal year beginning January 1, 2024 and ending December 31, 2024.**

This is the ordinance for approving the budgeted expenses for the various Park District funds. The total appropriation for approval is \$20,710,331. The detail behind this appropriation request was discussed with the Board of Commissioners during an open workshop on October 19th. The budget document and appropriation ordinance have been available for review at the Park District's website and at the front desk of the Howard Leisure Center. Formal comment on the appropriation request was provided at the start of this meeting during the statutorily required budget hearing.

A motion was made by President Genualdi and seconded by Commissioner O'Brien to approve Ordinance 23-O-101 an Ordinance providing for the annual budget and appropriation for taxes and revenue from other sources for the Niles Park District, Cook County, Illinois, for general corporate purposes, for recreation fund, for ice rink fund, for swimming pool fund, for golf course fund, for capital project fund, for debt service fund, for IMRF fund, for FICA fund, for general liability fund, for audit fund, for paving and lighting fund, for police protection fund,

for handicapped fund, for the fiscal year beginning January 1, 2024 and ending December 31, 2024.

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

B. Discussion/Approval of Ordinance 23-O-102 an Ordinance providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general Park District Code and for the payment of the share of Illinois Municipal Retirement Fund; Social Security; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; special handicapped fund; for the fiscal year beginning January 1, 2023 and ending December 31, 2023 in the Niles Park District, Cook County, Illinois.

This ordinance provides the corporate property tax revenue for the general operations of the park district and helps support various district funds. The total requested of \$3,769,940 represents a 4.9% increase from the 2022 levy for the corporate portion of the park's levy.

A Motion was made by President Genualdi and seconded by Commissioner Strzelecki to approve Ordinance 23-O-102 an Ordinance providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general Park District Code and for the payment of the share of Illinois Municipal Retirement Fund; Social Security; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; special handicapped fund; for the fiscal year beginning January 1, 2023 and ending December 31, 2023 in the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

C. Discussion/Approval of Resolution 23-R-102 a resolution directing the County Clerk to reduce the general liability levy in the event of the application tax cap.

This resolution directs the County to reduce the park district's levy for general insurance in the event the overall park district levy exceeds the PTEL limit on the district's rate for the year. Increases in property tax extensions are limited to the lesser of 5% or the increase in the national consumer price index (CPI) for the year preceding the levy.

A Motion was made by President Genualdi and seconded by Commissioner O'Brien to approve Resolution 23-R-102 a resolution directing the County Clerk to reduce the general liability levy in the event of the application tax cap. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes

Commissioner Strzelecki Yes

The motion passed 4-0

D. Discussion/Approval of Ordinance 23-O-103 an Ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$8,610,000 general obligation park bonds (alternative revenue source) series 2013 of the Niles Park District, Cook County, Illinois.

The next 6 abatement ordinances that are up for approval are notifying the County not to levy taxes for the respective debt issues because the district will pay the debt service utilizing its operational revenues or proceeds from the annual rollover bonds. This first abatement ordinance is abating the taxes for the 2013 debt that was issued for the construction of the park district's Golf View facility.

A Motion was made by President Genualdi and seconded by Commissioner O'Brien to approve Ordinance 23-O-103 an Ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$8,610,000 general obligation park bonds (alternative revenue source) series 2013 of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

E. Discussion/Approval of Ordinance 23-O-104 an Ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$4,540,000 general obligation park bonds (alternative revenue source) series 2015A of the Niles Park District, Cook County, Illinois.

This second abatement ordinance is abating the taxes for the 2015A debt that was issued for the construction of the LoVerde Center.

A Motion was made by President Genualdi and seconded by Vice President O'Donovan to approve Ordinance 23-O-104 an Ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$4,540,000 general obligation park bonds (alternative revenue source) series 2015A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

F. Discussion /Approval of Ordinance 23-O-105 an ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$8,460,000 general obligation park bonds (alternative revenue source) series 2016A of the Niles Park District, Cook County, Illinois.

This abatement ordinance is abating the taxes on 2016A debt that was issued for the construction of the LoVerde Center and the Oasis remodel.

A Motion was made by President Genualdi and seconded by Vice President O'Donovan to approve Ordinance 23-O-105 an ordinance abating the tax heretofore levied for the year 2023 to pay principal and interest on \$8,460,000 general obligation park bonds (alternative revenue source) series 2016A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

G. Discussion/Approval of Ordinance 23-O-106 an ordinance abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$1,790,000 general obligation park bonds (alternative revenue source) series 2019A of the Niles Park District, Cook County, Illinois.

This abatement ordinance is abating the taxes for 2019 debt that was issued for the construction of the administration portion of the Howard Street rehabilitation project and other miscellaneous park projects.

A Motion was made by President Genualdi and seconded by Commissioner O'Brien to approve Ordinance 23-O-106 an ordinance abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$1,790,000 general obligation park bonds (alternative revenue source) series 2019A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

H. Discussion/Approval of Ordinance 23-O-107 an ordinance abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$2,415,000 general obligation park bonds (alternative revenue source) series 2021A of the Niles Park District, Cook County, Illinois.

This abatement ordinance is abating the taxes for 2021A debt that was issued for refunding of the 2014 issue for the IceLand renovations.

A Motion was made by President Genualdi and seconded by Commissioner Strzelecki to approve Ordinance 23-O-107 an ordinance abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$2,415,000 general obligation park bonds (alternative revenue source) series 2021A of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

I. Discussion/Approval of Ordinance 23-O-108 abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$805,000 general obligation park bonds (alternative revenue source), series 2021B, of the Niles Park District, Cook County, Illinois.

This abatement ordinance is abating the taxes for 2021B debt that was issued for the restructuring of 2021 payments for the 2013 and 2015 debt issues.

A Motion was made by President Genualdi and seconded by Vice President O'Donovan to approve Ordinance 23-O-108 abating the tax heretofore levied for the year 2023 to pay principal of and interest on \$805,000 general obligation park bonds (alternative revenue source), series 2021B, of the Niles Park District, Cook County, Illinois. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

J. Discussion/Approval of Ordinance 23-O-109 providing for the issue of approximately \$1,212,000 General Obligation Limited Bonds, Series 2023 of the District for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchase thereof.

This ordinance is for the Park District's annual rollover bonds. Our representatives from Mesirow were at the October meeting for the required hearing notifying the public that the Park District intended to issue rollover bonds. As directed, staff and Mesirow conducted an open process to solicit bids for its rollover bonds. A summary with the ordinance containing the final numbers was provided to the Board. The proceeds from these annual bonds are used to pay the principal and interest on outstanding Park District bond issues. The financial term sheet was sent to 22 potential investors of which there were 8 interested parties who submitted proposals. Wintrust provided the most favorable overall bid with an interest rate of 4.62%.

A motion was made by President Genualdi and seconded by Commissioner Strzelecki to approve Ordinance 23-O-109 providing for the issue of approximately \$1,212,000 General Obligation Limited Bonds, Series 2023 of the District for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchase thereof.

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

K. Discussion/Approval of a contract with Paylocity for Human Resources software.

The District would like to implement this software to modernize and streamline its human resources processes. Implementing this software would make many of the current processes much more efficient such as storing and retrieving personnel records, customizing job listings, improving the application process, and improved communication between hiring managers and applicants. The new hire and onboarding process will be easier as applicants will be able to fill our required hiring paperwork online.

A motion was made by President Genualdi and seconded by Commissioner O'Brien to approve a contract with Paylocity for human resources software in the amount not to exceed \$45,936 per year. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

L. Discussion/Approval of a contract with Hitchcock Design for phase 2 of Golf Mill Park upgrade.

Hitchcock Design has submitted a proposal to oversee the construction of phase 2 of the Golf Mill project. This includes landscape architecture, civil and electrical services to support the design of the soccer field, playground, fitness station, shelters, baggo courts and additional site furniture, additional walkways, and additional landscape enhancements. They are also including submittal reviews to additional construction meetings and recording expenses for the grant. Staff recommends the Park District enter into a contract with Hitchcock Design for an additional \$68,300 for those services.

A motion was made by President Genualdi and seconded by Commissioner Strzelecki to approve a contract with Hitchcock Design for \$68,300 for phase 2 of the Golf Mill Park upgrade. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

M. Discussion/ Approval of a contract with Sikich for auditing services.

Staff is requesting approval to enter into a contract with Sikich for auditing services for the 2023 audit year to be performed in 2024. Sikich has been the auditor for the Park District for the last 5 years. The contract up for approval is a 5% increase from last year. Staff has had no issue with Sikich over the years. The expected cost of the audit is \$25,200. Occasionally there are additional fees added during the process due to certain testing that may be required, therefore staff is asking for approval up to the full budgeted amount of \$30,000 even though staff does not anticipate needing the full amount.

A motion was made by President Genualdi and seconded by Vice President O'Donovan to approve a contact with Sikich for \$25,200 for auditing services. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

N. Discussion of 2024 Park Board meeting dates

The proposed Board meeting dates for 2024 are:

January 16, February 20, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15 and November 19.

A motion was made by President Genualdi and seconded by Commissioner O'Brien to approve the 2024 Board meeting dates. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

11. Old Business

A. Update on Pioneer Park project

Pioneer Park field demolition has been completed. Framing for the concrete work has been done and fencing insulation should start next week weather permitting. This will include the backstops, and dugouts. Once the fencing is installed, the concrete will be poured.

B. Update on Golf Mill Park project

New layout changes for Golf Mill Park were provided to the Board. The fitness station is larger, and the pollinator garden has moved. Staff has contacted North Ridge Prep and given them an IGA to look at which outlined them paying for half of the field expansion.

12. Miscellaneous

The Park District holiday party will be held on December 15th at noon.

13. Public Comments

Public comments were addressed earlier in the meeting.

14. Executive Session

There was no executive session.

15. Adjournment

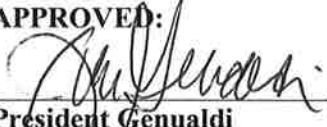
A motion was made by Vice President O'Donovan and seconded by President Genualdi to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
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Vice President O'Donovan Yes
Commissioner O'Brien Yes
Commissioner Strzelecki Yes

The motion passed 4-0

APPROVED:



President Genualdi
Board of Commissioners
Date: November 21, 2023



Board Secretary

