
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, June 18, 2024
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Jim Hynes, Treasurer
Scott O'Brien, Commissioner
Ronnie Strzelecki, Commissioner

Staff Members present: Tom Elenz, Executive Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Laura Newton, Tam Tennis Manager
Amy Forbes, IceLand Manager
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Julie Jentel, Marketing
Peter Dubs, Tam Golf Course
Eric Aguayo, Golf Course Assistant Superintendent

Dan Shapiro, Attorney

1. **Call to order**
President Genualdi called the regular board meeting to order on Tuesday, June 18, at 6:00 pm.
2. **Roll Call**
Recording Secretary Petrie called the roll. All Commissioners were present.
3. **Pledge of Allegiance**
President O'Donovan led the assembly in the pledge of allegiance.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the Regular Board Meeting of Tuesday, May 21, 2024; and Voucher List as presented May 31, 2024 – summary by fund:

General Fund	\$255,573.16
Recreation	\$168,873.74
Ice Rink	\$38,317.49
Swimming Pool	\$38,164.78
Golf Course	\$24,709.52
IMRF	-
Debt Service Fund	\$475.00
General Liability	\$15,680.00
Paving & Lighting	\$1,782.94
Police Protection	\$588.85

Handicapped	-
Capital	\$279,166.89
Audit	\$15,425.00
Grand Total	\$838,757.37

A motion was made by Treasurer Genualdi and seconded by Commissioner Hynes to accept the minutes of the Board Meeting of Tuesday, May 21, 2024, and the Voucher lists as presented, May 31, 2024. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

6. **Treasurer's Reports**

Treasurer Genualdi read the treasurer reports for the month ending May 31, 2024.

A motion was made by Vice President O'Brien and seconded by Commissioner Strzelecki to accept the May 2024 treasurer's report. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

7. **Reports of Parks Officials**

- A. President's Report – There was no President's report.
- B. Attorney's Report – There was no Attorney's report.

8. **Board Reports**

Kenny Krueger, Athletic Director

- For the second summer in a row, youth basketball numbers surpass the 1,600 mark. Games start in next week and continue through mid-August. Unlike our other two youth leagues, the summer league plays weeknights between 5pm and 9pm, as well as games on Saturdays and Sundays some weeks. We also had 12 teams for our adult summer basketball league and 6 teams for our High School and College league so our gyms will be packed all summer long.
- Spring T-Ball and Rookie Ball wrapped up their season at Pioneer Park on Saturday 6/15. Players get "all-star" treatment on their final game day with staff announcing names, playing walk-up music, receiving trophies, and then going home with a sweet treat! Our summer leagues on Tuesday and Thursday night both had very high enrollment and start this week and run through mid-August.

- Spring Soccer and Spring Volleyball wrap up their seasons this weekend with playoff games for the older kids and award day for Preschool – 2nd grade soccer players.
- Our daytime specialty camps began this week, with our well-liked instructors all returning. Vince Thomas is doing three different types of basketball camps. Terry Gordon is returning with the popular 3v3 Soccer Camp and Striker Soccer camp. Randy Satovitz is back with Spike City Volleyball.
- Summer Sports Camp is off to a great start. The curriculum has been modified based on feedback from staff, parents and campers to ensure more activity from 9am-4p. Throughout each day campers engage in a variety of sport related activities to focus in on learning the skills associated with each sport; while learning through play. We also have been able to integrate field trips (on and off site) back into the calendar and during our first three weeks we have taken the kids to Classic Bowl and brought out on-site entertainment through Windy City Gaming for the kids to enjoy laser tag, bubble soccer and a Gaming Truck! To finish out June campers will enjoy an onsite rock-climbing wall and inflatables and also head to a Chicago Dogs game in Rosemont.

Eric Aguayo, Golf Course Maintenance

- Ongoing bunker restoration work adding/edging sand to bunkers.
- Addressing Irrigation leaks
- Our main pump manifold developed a leak, we were able to get it patched for the time being. Thank you, Jim Majewski for helping.
- There's a couple of routes we can go to fix the pipe permanently, I'm currently getting prices to see which way we go and is the most reasonable in price.
- Got started on a top-dressing program for the greens it will consist of light sand applications every two weeks, it will help our greens stay smooth, firm, and help with disease pressure.
- Continuing our fungicide prevention program.

Peter Dubs, Tam Golf Course

- May was a good month at the course with us surpassing last season's totals for the month by a few dozen rounds. Through May 31st we have hosted approximately 10,500 rounds and are running 1,670 ahead of last season.
- Demand remains high and I have no doubts we'll hit budgeted numbers as long as the weather continues to cooperate. The tee sheet regularly fills to capacity, sometimes days in advance.
- Both golf programming and private instruction revenues are also running slightly ahead of last season through the end of May.
- I was recently contacted by the daughter of a gentleman who caddied for Sam Snead here back in the 1950's. He is 94 now and still lives in the area so I'm trying to coordinate a time to have him come visit and share some of his personal stories from his experiences at the old country club for us to document and add to our growing collection of course history.

Julie Jentel, Marketing

- Promoting our summer special events- Movie in the Park and Oak Park Concerts. Movie is June 14, and concerts begin June 21.
- Starting to work on some fall programming that have summer deadlines.
- Staff has been given their Fall Guide section to update for this season.

Chris Czajka, Grounds Superintendent

- Tree and bush trimming, weed removal and mulching at Pioneer Park.
- Prepping Oak Park for Concerts in the Park.
- New picnic tables delivered to Pioneer Park.
- Creating a flower garden around the gazebo at Howard Leisure Center.
- Memorial bench will be installed at Oakton Manor next month.

Scot Neukirch, Finance Director

Field work for the 2023 audit has been completed and the report is in process. When complete, the report will be brought to the Board for review. The annual IMRF employer rate meeting was held this month which reviews the prior year's activity for IMRF. In 2023 the investment return was 13.2 % after paying investment management fees. This increased total assets by 6.2 billion to 52 billion dollars as of the end of 2023. The actuarial funding percentage was 97.7 %. 66% of IMRF is funded by investment earnings, 23% by the employers and 11% by members.

Amy Forbes, IceLand

- Summer hockey classes and camp started on June 10th.
- Skating camps and classes started this week. Registration numbers are good and camps are full or filling.
- The outdoor rink is being used for floor hockey and lacrosse this summer.
- Fall programing and ice scheduling is in progress.
- Planning for July 4th parade is underway and float repairs will start soon.

Jim Majewski, Park Services

- Two new permanent garbage cans were replaced at Oak Park Playground
- The playground at Courtland park was replaced
- New garbage cans were installed at Pioneer backstops and along the path along with new benches on path and by the fitness area.
- Jonquil and Oak park tennis court resurfacing has begun
- All doors and steel framework at Pioneer have been painted.

Laura Newton, Tam Tennis Manager

- **Budget**

Revenue increase to date, compared to 2023 is up \$76,412, with the total Profit to date of \$657,372 \$67,388 ahead of last year.

Profit Increase from 2023

Junior Tennis Programs: \$25,440

Adult Tennis Programs: -\$10,342

Senior Tennis: -\$1,144

Private Lessons: \$49,102

Fitness: \$6,904

Non-Resident Memberships \$8,809

Court Fees -\$1,283

- **Junior Programs**

Summer Session is in swing.

- **Adults Programs**

Summer Session is in swing.

- **Courts**

Adult USTA and NITA matches are being hosted during the week and on weekends.

Robin Brey, Programs Supervisor

- Summer camps are off to a good start and in full swing at both Oasis and Howard Leisure Center. Enrollment is high with waiting lists for some weeks.
- Concerts in the Park are starting this Friday. Hello Weekend will kick off the seven week series. Howard Street Inn will be selling food again this year.
- July 4th prep ongoing. R Gang will be the entertainment on the main stage.

Bob Kreiling, Park Patrol

- Started Summer Hours 6pm to 11pm effective June 1st.
- Effective June 1st started Pioneer Park patrol.
- 2 new patrol officers trained and patrolling.
- Incidences to report: No Incidents to report

9. New Business**A. Recognition of Skating Director Amy Forbes**

Since Amy Forbes has become the Niles Park District's Skating Director, the figure skating program at Iceland has been one of the most popular in the area. She's always gone beyond in providing quality programming. Amy has also been committed by elevating her coaching education by increasing her PSA ratings and achieving the senior free skate verbal rating. Achieving this rating shows Amy's commitment to excellence in the Niles Park District. We congratulate her on this accomplishment.

B. Discussion of security cameras in the parks

The parks have been having some issues with graffiti. Additional cameras will be installed around the parks by the end of this month. Given the investments in the parks, staff is suggesting allocating some funds to Pioneer, Golf Mill and Oak Park for camera installation.

C. Discussion/Approval of Personnel Policy Changes

Regarding health, dental and life insurance, staff would like to define that this insurance is offered only to an employee's dependents and spouse.

The State exempted park districts from an ordinance that would require organizations to give paid leave time to part time employees. The County ordinance does not exclude park districts, but the State's does. There is a way through Village home rule authority where an ordinance could be passed that would exclude all employers, or park districts and school districts. Staff met with the Village manager and the Village said they are looking into it.

A motion was made by Treasurer Genualdi and seconded by Vice President O'Brien to approve the changes to the personnel policy manual. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

D. Discussion/Approval of Pioneer Field Restoration with Van's Enterprises

The original estimate from Van's came in at around \$30,000, but after a closer examination their estimate came in at \$38,183.94 for field restoration. Staff is asking for Board approval.

A motion was made by Commissioner Hynes and seconded by President Genualdi to approve payment to Van's Enterprises in the amount of \$38,183.94. Recording Secretary Petric called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

10. **Old Business**

A. Update on Pioneer Park

Pioneer Park was supposed to be finished a month and a half ago. The contractor received an ultimatum letter on Friday stating they have 1 week to finish. Another contractor is waiting on standby. The monument sign needs to be completed, all the landscaping needs to be done, and the punch list items are not completed. The ultimatum was to get the monument and landscaping done by this Friday.

B. Update on Golf Mill Park

Construction is on target to start the week after July 4th. Staff will notify the Board when a groundbreaking ceremony with the contractor is scheduled. A fence should be going up the week of July 4th.

11. **Miscellaneous**

The Board was reminded to be at Grennan Heights the morning of July 4th at 8:15 a.m.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

There was no need for executive session.

14. **Adjournment**

A motion was made by President O'Donovan and seconded by Treasurer Genualdi to adjourn the meeting at 7:00 p.m.

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

APPROVED:



President O'Donovan
Board of Commissioners
Date: June 18, 2024



Board Secretary