
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, June 17, 2025
6:00 pm

Board Members present: Jim Hynes, President
Ronnie Strzelecki, Vice President
Julie Genualdi, Treasurer
Scott O'Brien, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Finance Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Laura Newton, Tam Tennis
Marty Stankowicz, IceLand
Jim Majewski, Facilities Superintendent
Chris Czajka, Superintendent of Grounds
Kenny Krueger, Athletic Director
Peter Dubs, Golf Course Club House
Eric Aquayo, Golf Course Grounds

Dan Shapiro, Attorney

1. **Call to order**
President Hynes called the regular board meeting to order on Tuesday, June 17, at 6:04 pm.
2. **Roll Call**
Recording Secretary Petrie called the roll. Commissioner LoVerde was absent.
3. **Pledge of Allegiance**
President Hynes led the assembly in the pledge of allegiance.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the; Regular Board Meeting of Tuesday, May 20, 2025 and Voucher List as presented May 31, 2025 – summary by fund:

General Fund	\$129,117.87
Recreation	\$144,435.90
Ice Rink	\$4,621.72
Swimming Pool	\$16,649.50
Golf Course	\$46,567.91
IMRF	-
Debt Service Fund	-
General Liability	\$8,398.00
Paving & Lighting	\$3,349.00
Police Protection	\$108.00

Handicapped	-
Capital	\$566,944.12
Audit	\$15,950.00
Grand Total	\$978,042.02

A motion was made by Treasurer Genualdi and seconded by Commissioner O'Brien to accept the minutes of the Regular Board Meeting of Tuesday, May 20, 2025, and the Voucher lists as presented, May 31, 2025. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

6. **Treasurer's Reports**

Treasurer Genualdi read the treasurer's report for the month ending May 2025.

A motion was made by Vice President Strzelecki and seconded by Commissioner O'Brien to accept the May 2025 treasurer's report. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

7. **Reports of Park Officials**

A. President's Report

There was no President's report.

B. Attorney's Report

There was no Attorney's report.

8. **Board Reports**

Robin Brey, Programs Supervisor

- Friday night concerts at Oak Park begin June 20th through August 8th.
- There will be 7 concerts. Howard Street Inn will provide the food.
- Summer camps are in full swing at Oasis with Rec Camp at Oasis and Lil campers at Howard. Some other camp offering and options Dance Camp, Art Camp, Cooking Camp and Tech camps that will be running this summer.

Laura Newton, Tam Tennis

Budget

- Revenue increase to date, compared to 2024 is up \$75,370.00, with the total Profit to date of \$719,940.00 \$62,568.00 ahead of last year.
- Profit Increase from 2024: Junior Tennis Programs: \$34,748.00; Adult Tennis Programs: \$1,582.00; Senior Tennis: -\$155.00; Private Lessons: \$3,470; Fitness: \$8,791.00j; Non-Resident Memberships \$8,035.00; Court Fees \$5,241.00

- **Junior Programs**
Summer Session is in swing.
- **Adults Programs**
Summer Session is in swing.
- **Courts**
Adult USTA and NITA matches are being hosted during the week and on weekends.

Marty Stankowicz, IceLand

- Summer hockey classes started on June 9th. Hocket camp was delayed one week due to low enrollment.
- Skating camps and classes start next week. Registration numbers are good and skating camps are full for the first 3 weeks.
- The outdoor rink is being used for lacrosse rentals this summer.
- Fall programing and ice scheduling is in progress. Rental contract will be sent this week.
- Planning for July 4th parade is underway and float repairs will start soon.

Chris Czajka, Superintendent of Grounds

- Edging, weeding and mulching parkwide beds
- Deep tine aeration at Pioneer Park
- Planted 2 memorial tree at pioneer park
- Trimming bushes parkwide
- Mowing turf daily
- Daily ball field maintenance and game preparation
- Sprucing up Grennan for our 4th of July event
- Playground inspections and repairs as needed.

Scot Neukirch, Finance Director

The audit is expected to be finished soon and when it is complete will be brought to the Board for review.

The Park's implementation team has begun working with Paylocity on building our payroll and timekeeping systems. The first payroll to be processed by the new system is scheduled for mid September. Training for Staff will begin in mid to late August.

IMRF had its annual review for 2024. Some highlights include a positive return of 9.1% after paying investment management fees, which is higher than the 7.25% actuarial assessed assumed rate. They've increased their total assets by 2.8 billion to 54.9 billion as of the end of 2024 leaving them with an actuarial funded status of 95.8%. Investment earnings fund 67% of IMRF, employers fund 22%, members fund 11%. IMRF has over 524,000 members; 30% are retirees, 32% inactive members and 37% are active members.

Julie Jentel, Marketing

- Promoting our summer special events- Movie in the Park and Oak Park Concerts. Movie is June 13, and concerts begin June 20.
- There are a few fall athletic classes that have deadlines in the summer, so starting to advertise those.
- The Fall Guide is underway, and it will be out in August.

Kenny Krueger, Athletic Director

- Spring T-Ball and Rookie Ball wrapped up their season at Pioneer Park on Sunday 6/15. Players got the “all-star” treatment on their final game day with staff announcing names, playing walk-up music, receiving trophies, and then going home with a sweet treat! Our summer leagues on Tuesday and Thursday night start this week and run through mid-August.
- Spring Soccer, Girls Softball and Spring Volleyball wrap up their seasons next weekend with playoff games for the older kids and award pass out for the younger ones.
- Summer Sports Camp is off to a great start with Jamie back from her maternity leave taking charge over at GH. And we also have our specialty camps over at LV that started this week.
- Summer basketball is set to begin next Monday with over 1,600 enrolled.

Peter Dubs, Tam Golf Course Club House

- Rounds continue to run behind 2024’s record setting year, but we are still seeing high demand and full tee sheets on nice days. Through June 10th we have hosted approximately 11,900 rounds compared to 12,900 last season.
- Our ad in Chicago District Golfer recently ran in the June print edition of the CDGA’s magazine and went out to 90,000 area golfers.
- Coming up next month we’ll be hosting tournaments for the Illinois Junior Golf Association and Six County Senior Olympics. Other outing requests routinely come in and bookings continue to fill our weekends for later in the summer.
- Chris’ classes at the learning center are still popular with 19 of the 32 summer sessions offered having already filled to capacity. New 4-week sessions are available to participants monthly.

Eric Aguayo, Golf Course Maintenance

- We stripped and replaced some sections around #3 and #6 green, that were thin due to the surrounding tree roots around those greens compromising the turf. If the new grass encounters the same problem or is consistently fighting for survival, potential tree removals should be taken into consideration.
- Greens and fairways have been treated for grub prevention.
- Low tree limbs are getting addressed throughout the course.
- We are continuing to step down the new putting green section we sodded, to get it down to putting height.
- Continuing preventative sprays and general maintenance on the course.

Carl Steffen, Park Patrol

- On Summer Hours with addition Pioneer coverage.
- New Hire completed and scheduled on June calendar.

9. New Business**A. Discussion on outdoor ice rink**

Staff has begun preliminary plans to enclose the outdoor ice rink. Staff received a cost estimate from Wight to enclose it. Due to the demand for additional ice rentals and Notre Dame requesting it to be their home ice rink, enclosing it is warranted. The proposed addition of doors would be retractable during the winter months. Staff suggested enclosing the entryway and making a walkway from the current rink to the outdoor rink and has asked Wight for those changes. The current cost estimate without the entryway changes is 2 million.

B. Discussion/Approval of Hitchcock proposal for Golf Mill bathrooms

Hitchcock has given Staff a quote to handle the design and construction for the bathroom portion of the Golf Mill Park project. The Park District portion would be \$21,650. The Village has approved their portion with Staff. The Board was given a summary of what this entails. The Village will handle the bidding process, and permitting, and engineering. Staff is looking for approval to begin.

A motion was made by Commissioner O'Brien and seconded by Vice President Strzelecki to approve a proposal with Hitchcock Design for Golf Mill bathroom design not to exceed \$21,650. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

C. Discussion/Approval of a contract with Prescient for IT services

Prescient is our IT vendor for all the Park District's IT services. Staff has been pleased with their service and recommends renewing their contract for 3 more years with increases in years 2 and 3 not to exceed 5%.

A motion was made by Treasurer Genualdi and seconded by Vice President Strzelecki to approve a contract with Prescient for IT services for 3 years in the amount of \$137,662.28 for the first year and subsequent increases in years 2 and 3 not to exceed 5%. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

D. Discussion/Approval of Maria SS Lauretana Society Festival at Golf Mill Park August 27-September 2

The Maria SS Lauretana Society would like to use the basketball courts for their beer garden, the tennis and pickle ball courts for their mass, the entertainment stage will be on the east end of the basketball courts and they may use the field for fireworks.

A motion was made by Treasurer Genualdi and seconded by Commissioner O'Brien to approve the use of Golf Mill Park for the Maria SS Lauretana Society Festival from August 27 through September 2. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

10. Old Business

A. Update on Golf Mill Park project

The decorative fence has been installed around the soccer field. Soccer field irrigation is complete. Lighting installation has begun. The field has been treated for weed killers. Courts have been graded and repairs are being done. Asphalt should be going down in the next week or so. Target date for completion is end of August.

11. Miscellaneous

The Board was reminded about July 4th and to arrive at Grennan Heights around 8:15 a.m.

12. Public Comments

There were no public comments.

13. Executive Session

A motion was made by Commissioner Hynes and seconded by Vice President O'Brien to convene into executive session under 2 (C)(21) discussion and possible approval of release of executive session meetings and discussion and possible approval of the destruction of executive session audio recordings. Recording Secretary Petrie called the roll.

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

14. Return to Open Session

A motion was made by President Hynes and seconded by Treasurer Genualdi to adjourn executive session and return to the open board meeting. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

15. Adjournment

A motion was made by Treasurer Genualdi and seconded by Commissioner O'Brien to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner O'Brien	Yes

The motion passed 4-0.

APPROVED:



President Hynes
Board of Commissioners
Date: June 17, 2025



Board Secretary

