
NILES PARK DISTRICT

Minutes of Board Meeting

Tuesday, July 15, 2025

6:00 pm

Board Members present: Jim Hynes, President
Ronnie Strzelecki, Vice President
Julie Genualdi, Treasurer
Joe LoVerde, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Finance Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Laura Newton, Tam Tennis
Jim Majewski, Facilities Superintendent
Chris Czajka, Superintendent of Grounds
Julie Jentel, Marketing
Kenny Krueger, Athletic Director
Peter Dubs, Golf Course Club House
Eric Aquayo, Golf Course Grounds

Martha Trotter, Sikich, LLC

1. **Call to order**

President Hynes called the regular board meeting to order on Tuesday, July 15, at 6:00 pm.

2. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner O'Brien was absent.

3. **Pledge of Allegiance**

President Hynes led the assembly in the pledge of allegiance.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Discussion/Approval of 2024 Audit**

Martha Trotter from Sikich, LLC reviewed the findings of the 2024 park district audit.

Highlights of the audit report are as follows:

- 2024 revenues exceeded the budget by \$435,000 (+2.7%). The Recreation fund revenues exceeded its budget by the most; interest income and Explorer Voyagers were the 2 largest reasons.
- 2024 expenditures were \$171,000 (+1%) above the 2024 budget. The Recreation Fund exceeded its budget by \$206,000 (+5.1%) for multiple reasons, but the largest over budget conditions were with Explorer Voyagers and health insurance.
- For the year, total expenditures exceeded total revenues by \$1,360,000 primarily due to timing of the grant receipts for the Golf Mill Park rehabilitation project.
- The Park District's principal balance for debt service decreased to \$23,485,000 during the fiscal year.

- The Park District's most recent bond rating was AA2 which is the 3rd best rating available.
- As of 12/31/24, the Park District's net pension liability was 560,000, 96% funded.

A motion was made by President Hynes and seconded by Treasurer Genualdi to accept the 2024 audit report as presented. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner LoVerde	Yes

The motion passed 4-0.

6. **Consent Agenda Approval**

Minutes of the; Regular Board Meeting of Tuesday, June 30, 2025 and Voucher List as presented June 30, 2025 – summary by fund:

General Fund	\$158,784.92
Recreation	\$316,239.51
Ice Rink	\$40,944.17
Swimming Pool	\$44,816.18
Golf Course	\$40,443.30
IMRF	-
Debt Service Fund	\$475.00
General Liability	\$6,753.00
Paving & Lighting	-
Police Protection	\$884.50
Handicapped	-
Capital	\$6,317.42
Audit	-
Grand Total	\$615,658.00

A motion was made by President Hynes and seconded by Treasurer Genualdi to accept the minutes of the Regular Board Meeting of Tuesday, June 30, 2025, and the Voucher lists as presented, June 30, 2025. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner LoVerde	Yes

The motion passed 4-0.

7. **Treasurer's Reports**

Treasurer Genualdi read the treasurer's report for the month ending June 2025.

A motion was made by President Hynes and seconded by Vice President Strzelecki to accept the June 2025 treasurer's report. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes

Treasurer Genualdi	Yes
Commissioner LoVerde	Yes

The motion passed 4-0.

8. **Reports of Park Officials**

A. President's Report

There was no President's report.

B. Attorney's Report

There was no Attorney's report.

9. **Board Reports**

Robin Brey, Programs Supervisor

- Summer camps are halfway through the summer and going well. Enrollment and revenues are on track with the budget. Registration will continue to come in through the last week of camp. Camps will end on August 15th.
- Penny Carnival, the special event summer tradition will be August 1st at Oak Park in conjunction with the Friday night concert.

Laura Newton, Tam Tennis

Our summer classes and matches are in progress.

- Advertising for the Harvest Hustle.
- Revenue is \$60,442.00 up from 2024 with the total Profit to date of \$935,780.00
- Profit/Loss Year to Date Increase/decrease from 2024
 - Junior Tennis Programs: \$17,720.00
 - Adult Tennis Programs: \$-86.00
 - Senior Tennis: -\$155.00
 - Private Lessons: \$586.00
 - Fitness: \$8,114.00
 - Non-Resident Memberships \$8,035.00
 - Court Fees \$9,739.00
- **Junior Programs** Summer Session: ongoing.
- **Adults Programs** Summer Session: ongoing.
- **Private Lessons** Pros are taking advantage of the good weather and taking their groups outside.

Jim Majewski, Facilities Superintendent

- Jonquil South ballfield dugout concrete is done and fence work will be done this week
- NICO tennis court has been crack filled and tack coated also the foundation to the electric box has been redone paving will be done soon
- A new drinking fountain with dog bowl and bottle filler has been ordered for Jonquil park

Chris Czajka, Superintendent of Grounds

- Edging, weeding and mulching parkwide beds
- Deep tine aeration at Culver's, Oak Park and Jonquil soccer fields
- Getting price quotes for Retaining wall repairs at Pioneer Park
- Added 50 + native plants to the rain garden at Pioneer Park
- Trimming bushes parkwide

- Mowing turf daily
- Daily ball field maintenance and game preparation
- Set up and take down at Grennan for our 4th of July event
- Playground inspections and repairs as needed

Scot Neukirch, Finance Director

Approval of the audit ends the process for 2024. Finance Director Neukirch thanked the Board and Staff for their assistance in completing the audit. Next is the beginning of the 2026 budget process. Staff continue to work with Paylocity on our timekeeping and payroll conversions.

Marty Stankowicz, IceLand

- We are halfway through our summer camps and summer programs which end August 10. The ice on the indoor rink will be taken out at the end of camps to allow the floor to thaw. It will be put back in for the start of the fall season, Tuesday after Labor Day.
- The outdoor rink continues to be used for lacrosse.
- Fall rentals are being finalized along with Rangers hockey ice slots.
- Currently training new night supervisors and office staff for busy fall schedule.

Julie Jentel, Marketing

- Moving along with the Fall Guide. Guide will come out beginning of August.
- A Summer Newsletter will be delivered to residents this week.
- With the last of the spring programs ending in June, class surveys were sent to participants in those athletic leagues.

Kenny Krueger, Athletic Director

- Soccer ended the week before the 4th of July
- Summer t-ball and rookie ball leagues are starting
- Adult softball is still being played at Pioneer
- A new flag football league started this summer
- Starting to look at fall programming and staffing

Peter Dubs, Tam Golf Course Club House

- The course remains busy as we've seen 18,500 rounds come through so far this season. Still trailing last year, but participation is very good compared to the average season (for example, back in 2019 we hosted about 23,000 rounds in the entire year due to wet and uncooperative weather). We're still on pace for 35-40k total rounds depending on what the weather does the next 3 months, which is always our hopeful target.
- Most of our leagues & permanent tee times are about halfway through their summer seasons at this point.
- Daily operations continue to run smoothly. We're restocking pro-shop items and will be completing our annual scorecard order soon.
- Same goes for Chris' classes over at the learning center, of which, the majority continue to fill up.

Eric Aguayo, Golf Course Maintenance

- We used our spike roller to vent our greens to relieve compaction and allow the turf to take in water more efficiently with this heat.
- The greens also got top-dressed to help improve the playing surface and stay firm.
- We took delivery of our requested utility vehicle.
- We sodded thin areas around a few more of our greens.

- maintenance and trimming as well as preventative sprays on the course.

10. New Business

A. Discussion/Approval of a work boot reimbursement policy

The current policy for steel toed boot reimbursement is \$100 for full time employees. Due to the increase in the cost of boots and lack of reimbursement to part time employees, Staff recommends a policy of increasing the boot reimbursement for full time employees and the full time, seasonal golf maintenance staff to \$175 and implementing a \$50 reimbursement for part time seasonal staff. This change would align our policy with OSHA guidelines and the policies of surrounding park districts.

A motion was made by Vice President Strzelecki and seconded by Treasurer Genualdi to approve the Park District boot reimbursement policy to include up to a \$175 reimbursement for full time, and full time seasonal employees, and up to a \$50 reimbursement for part time employees. Recording Secretary Petrie called the roll.

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner LoVerde	No

The motion passed 3-0.

11. Old Business

A. Update on Golf Mill Park project

Sod for the soccer field has been installed. The irrigation system is 80% complete and the decorative fencing is complete. Landscaping has begun and the electrical panel is being assembled and will soon be installed. Drainage for the courts was overlooked, and meetings were subsequently held to address the issue. Plans were submitted to the paving company for installing drainage on the courts. The estimate came back extremely high, and Staff is now getting additional estimates for the installation. Once the drainage is installed, the courts will be paved. Additional concrete work will be needed as well as additional landscaping.

12. Miscellaneous

The Board thanked Staff for their work on the 4th of July.

13. Public Comments

There were no public comments.

14. Adjournment

A motion was made by Treasurer Genualdi and seconded by Vice President Strzelecki to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Hynes	Yes
Vice President Strzelecki	Yes
Treasurer Genualdi	Yes
Commissioner LoVerde	Yes

The motion passed 4-0

APPROVED:



President Hynes
Board of Commissioners
Date: July 15, 2025



Board Secretary