
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, February 21, 2023
6:00 pm

Board Members present: Scott O'Brien, President
Julie Genualdi, Vice President
George Van Geem, Treasurer
Jim Hynes, Commissioner
Dennis O'Donovan, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Finance Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Ethan Bontly, Tam Tennis
Kenny Krueger, Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

Dan Shapiro, Attorney

1. **Call to order**
President O'Brien called the regular board meeting to order on Tuesday, February 21st at 6:00 pm.
2. **Roll Call**
Recording Secretary Petrie called the roll. All Commissioners were present.
3. **Pledge of Allegiance**
President O'Brien led the assembly in the pledge of allegiance.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the Regular Board Meeting of Tuesday, January 17, 2023
Voucher List as presented January 31, 2023 – summary by fund:

General Fund	\$146,334.67
Recreation	\$128,526.97
Ice Rink	\$34,637.00
Swimming Pool	\$9,640.69
Golf Course	\$60,125.73
IMRF	-
Debt Service Fund	-
General Liability	\$13,088.00

Paving & Lighting	\$2,129.75
Police Protection	\$216.00
Handicapped	-
Capital	-
Audit	\$1,800.00
Grand Total	\$396,498.81

A motion was made by Commissioner Hynes and seconded by Commissioner O'Donovan to accept the minutes of the Board Meeting of Tuesday, January 17, 2023, and the Voucher lists as presented, January 31, 2023. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

6. Treasurer's Reports

Treasurer Van Geem read the treasurer reports for the month ending January 2023.

A motion was made by Treasurer Van Geem and seconded by Commissioner Hynes to accept the treasurer's reports. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

7. Reports of Park Officials

A. President's Report

Vice President Genualdi read the following into the record on behalf of the entire board:

On Wednesday February 8th Molly Morris lost her 21-month battle with cancer. Molly didn't deserve the hand that she was dealt, but she fought with both ferocity and grace. The Niles Park District extends its condolences, thoughts, and prayers to Molly's family, and everyone that was part of her fight. Our community showed an unbelievable amount of support for Molly and her family, from fund raisers to wearing orange and leopard, Molly's favorites. That community support was something very special to see and be a part of.

Therefore, The Niles Park District board approves at no cost to the family of Molly a tree to be planted in her honor and memory in a Niles Park chosen by Molly's family. Molly's tree will live on as will our memories of how strong Ms. Molly Morris was.

B. Attorney's Report

There was no Attorney's report.

8. **Board Reports**

Robin Brey, Programs Supervisor

- Summer camp registration will begin on March 1st. In the process of interviewing and hiring staff for the upcoming spring and summer seasons.
- Preschool Open House was successful. Forty families toured our facilities and registered for the upcoming fall preschool year.
- The annual unannounced preschool site visits from the DCFS licensing rep went well with no issues found. Thank you to our preschool staff for continuing to implement the policies and procedures set forth by DCFS.

Marty Stankowicz, IceLand

- We hosted our annual Sweetheart Open skating competition on Saturday and Sunday. There were 120 skaters from 8 teams competing in 118 events.
- St. Patty's day skate is scheduled for March 18th.
- Rangers hockey is in the last month. Playoffs will be held the first weeks of March, and Iceland will host games on the indoor rink.
- The outdoor rink has rental contract through February. After that, weather will determine when it will be closed.
- Registration opens for spring sessions March 1st.
- Summer camp planning and hiring is in progress.

Chris Czajka, Superintendent of Grounds

- Winter tree and shrub trimming
- Assembling last 4 Shade awnings for Kirk Lane pickle ball court.
- Oak Park, Commissioner Park, and Jonquil terrace park signs are restored
- Sanding and Painting picnic tables
- Snow removal and salting when needed
- Cleaning and organizing shop and all tool cages
- Interviewing applicants for the Horticulturist position

Jim Majewski, Park Services

- Bathroom renovation have started at Howard St. Inn
- The pool locker room floors are being ground down to concrete and a new nonslip floor will be put down
- The pool filter project is complete just waiting on the state to come out and inspect
- Edmond and I have taken the required Illinois CPO (Certified pool operator) class and have passed the test and are just waiting for our licenses
- Bid spec will be written up for Oak Park tennis court and Greenwood basketball courts and will be out for bid in March

Julie Jentel, Marketing

- Prepared all the Spring Sport flyers for Athletics.
- Scheduling emails for the spring programs and special events.
- Summer Fun Guide will be posted early-April.
- The Camp Guide is almost complete and will be ready for early March registration. Copies will be printed and on our website.

Ethan Bontly, Tam Tennis

We are halfway through the busy season and in the middle of the winter session, which started the week of January 9th, ending on March 25th. The Spring Session is scheduled to Start April 10th ending June 3rd.

- **Budget** For the month of January, we had a Programming Revenue increase from 2022 of \$36,158 and a total Profit of \$346,310.
 - Revenue is at 46.23% for the total 2023 Budget.
 - Profit Increase of \$34,616 from 2022
 - Junior Tennis Programs: \$20,761
 - Adult Tennis Programs: \$14,732
 - Fitness: \$5,769 increase

Junior Programs

- We have 260 Juniors tennis players enrolled in our 33 classes at 13 different age /level groups. The classes are currently 99% full/capacity

Adults Programs

- We have 97 adults registered in 11 classes, various days at a 98% capacity.
- We have started a new Cardio Tennis program for adult which takes place on Friday nights.
- We offer the class as a drop-in to allow people new participation.

Private Lessons

- Several of the Tennis Professionals are teaching more private lessons throughout the day.

Memberships

- We have a strong renewal rate and continue to add members.

Racquetball

- We started the new entry level Racquetball Class on Thursday nights. Currently 3 participants come to the class on Thursday nights.
- We offer the class as a drop-in to allow people new participation.

Fitness Programs

- Fitness class participation has increased in both classes and frequency of members attending to work out.
- We are re-offering a Free 3-Day Pass to be used at both facilities classes during the period to entice new memberships and/or paying for the 6 Session Fitness Class pass.
- New Classes:
 - Two Spin classes on Tuesday and Saturday
 - Additional Yoga Class on Tuesday nights
 - New Boot Camp class on Saturdays
- We are looking to hire of additional fitness instructors for classes and personal training sessions.

Staffing

- Now are fully staffed with addition of 4 new staff members.

Kenny Krueger, Athletic Director

- Session 2 of Indoor Soccer, Flag Football and Youth Basketball games all began the weekend of February 11th.
- Dodgeball has been taking place Friday nights since early January and ends with playoffs on March 3rd.
- While most of January/February was used to prepare our main youth leagues, we also worked on recruiting and filling some adult leagues.
 - Co-Ed Soccer has 7 teams playing on Wednesday nights that began on 1/25.
 - We have 3 adult basketball leagues with 20 total teams playing Wednesday nights starting 2/22. (There 5-Men's 40+ teams, 7-Men's A Teams, 8-Men's B Teams).
 - Adult Volleyball takes place on Thursday nights at LoVerde and begins March 9th.
- Summer Camp discussions with Robin, Tom and Jamie are picking up as we look to recruit new counselors and work more cohesively between the Sports and Rec camps this summer.
- Pickleball opened at LoVerde Center 5 days a week starting February 1st. We offer 2 courts for rentals from 930am-3pm and 2 courts for open play from 930a-3pm. This helps relieve some of the traffic that was only going to Golf View.

Peter Dubs, Tam Golf Course

- The golf course was fortunate enough to land at #10 on the GolfPass Golfers Choice list of best short courses in the US for 2022. This ranking is based on golfer reviews submitted through the golfnow website, which our customers use to book tee times. We have also gotten some local publicity from the Tribune and Niles Journal who have put out articles sharing this news.
- We have been in communication with the Niles Senior Center & Historical Society to set up a date to host a group of their members who want to learn more about the history of the golf course. They will be visiting the Tam Golf Learning Center on April 21st.
- Early registration for our spring and summer programming is as strong as we've ever seen, indicating that we can expect to have another season of full programs at the Tam Golf Learning Center.
- League and Permanent Tee Time groups are now reserving their spots for the coming season.
- Our annual pre-season staff training is scheduled for March 8th, and we'll be ready to go as soon as the weather permits.

Bob Kreiling, Park Patrol

- We are continuing to start the patrol times at 3 pm on Saturdays and Sundays.
- Recruiting for 2 additional patrol officers for when we increase to 3 patrol details for the summer.
- Incident: There was a fight that occurred between two spectators at a basketball game, Saturday 2//11 at LoVerde Center. One of the participants incurred a bloody nose but refused medical attention and refused to file charges, and the second participant left the scene.
- I will be meeting with Tom Elenz to establish a protocol that the patrol officers should follow including notifying the Police Department, even if the participants refuse to file charges. We will also inform facility department heads of what Park Patrols policy is, in the event of a repeat or similar incident.

9. **New Business**

A. Pioneer Park Update

Hitchcock Design Group is completing the construction documentation for bidding purposes. They are in the process of getting quotes for the outfield grass and ball field renovations. They are sending out the backstop details to fence companies for their review. The Park District is planning to go out to bid in the beginning of April with Board approval. Staff is getting quotes from light providers to see if there are any incentives to replace the field lighting to led lighting. Staff has been in contact with Morton Grove Park District, Skokie Park District and Lincolnwood to inquire about field rentals. Based on those conversations the Park District will be able to run adult leagues and the fall ball league that they will rent to us. The construction is scheduled to start August 15th and hope to have it completed by the beginning of May.

B. Howard Street Inn Bathroom Renovation

The second week of the bathroom renovation is underway. Demolition was completed last week, drywall has been installed, all the tile work is being done and should be finished by the end of this week. Plumbing fixtures are scheduled to be installed next week, and a tentative completion date of a week from this Friday.

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

The Board asked what it would entail to enclose the outdoor hockey rink. Staff said it would be a significant expense, but in the future should be considered.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

The Board was asked to convene into Executive Session.

A motion was made by Vice President Genualdi and seconded by Commissioner O'Donovan to convene into executive session under section 2 (C)(5) to discuss real estate and section 2 (C)(8) to discuss security procedures and the use of personnel and equipment to respond to a threatened or a reasonably potential danger to the safety of employees, staff, the public or public property. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

A motion was made by Vice President Genualdi and seconded by Commissioner O'Donovan to adjourn executive session. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

A motion was made by President O'Brien and seconded by Vice President Genualdi to reconvene into the regular board meeting. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

14. Action to be taken from Executive Session

A. Board action regarding February 11, 2023 event at LoVerde Center

A motion was made by President O'Brien and seconded by Treasurer Van Geem to ban Anthony Fakhoury from all Niles Park District programs, events, properties, and facilities with the sole exception of dropping off or picking up his minor children, at which time he will remain in his vehicle. This ban will be in effect for one year. Should Mr. Fakhoury violate this ban at any time, he will be indefinitely banned from the Niles Park District. The Niles Park District will allow an opportunity to appeal if notified within 7 business days. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

A motion was made by President O'Brien and seconded by Commissioner O'Donovan to ban Nikola Gasic from all Niles Park District programs, events, properties, and facilities with the sole exception of dropping off or picking up his minor children, at which time he will remain in his vehicle. This ban will be in effect for one year. Should Mr. Gasic violate this ban at any time, he will be indefinitely banned from the Niles Park District. The Niles Park District will allow an opportunity to appeal if notified within 7 business days. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

A motion was made by President O'Brien and seconded by Commissioner O'Donovan to ban Jelena Gasic from all Niles Park District programs, events, properties, and facilities with the

sole exception of dropping off or picking up her minor children, at which time she will remain in her vehicle. This ban will be in effect for one year. Should Ms. Gasic violate this ban at any time, she will be indefinitely banned from the Niles Park District. The Niles Park District will allow an opportunity to appeal if notified within 7 business days. Recording Secretary Petrie called the roll:

President O'Brien Yes
Vice President Genualdi Yes
Treasurer Van Geem Yes
Commissioner Hynes Yes
Commissioner O'Donovan Yes

The motion passed 5-0

A motion was made by President O'Brien and seconded by Treasurer Van Geem to ban Snezna Gasic from all Niles Park District programs, events, properties, and facilities with the sole exception of dropping off or picking up her grandchildren, at which time she will remain in her vehicle. This ban will be in effect for one year. Should Ms. Gasic violate this ban at any time, she will be indefinitely banned from the Niles Park District. The Niles Park District will allow an opportunity to appeal if notified within 7 business days. Recording Secretary Petrie called the roll:

President O'Brien Yes
Vice President Genualdi Yes
Treasurer Van Geem Yes
Commissioner Hynes Yes
Commissioner O'Donovan Yes

The motion passed 5-0

President O'Brien added that it is an unfortunate shame that this action needs to be taken. He added that he hopes participants in the Park District will take the Board's actions seriously.

14. **Adjournment**

A Motion was made by Commissioner O'Donovan and seconded by Treasurer Van Geem adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Brien Yes
Vice President Genualdi Yes
Treasurer Van Geem Yes
Commissioner Hynes Yes
Commissioner O'Donovan Yes

The motion passed 5-0

APPROVED:



President O'Brien
Board of Commissioners
Date: February 21, 2023


Board Secretary