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**NILES PARK DISTRICT**  
Minutes of Regular Board Meeting  
Howard Leisure Center  
Tuesday, June 18, 2019  
6:00 pm

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Board Members present: Chris Zalinski, President  
Julie Genualdi, Vice President  
Joe LoVerde, Treasurer  
Jim Hynes, Commissioner  
Dennis O'Donovan, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director  
Scot Neukirch, Director of Finance  
Heather Petrie, Executive Admin. Coordinator  
Robin Brey, Recreation Program Supervisor  
Jim Majewski, Facilities Superintendent  
Marty Stankowicz, IceLand  
Peter Dubs, Tam Golf Course  
Paul Nielsen, Athletic Director  
Julie Jentel, Marketing  
Jim Stoneberg, Superintendent of Golf Maintenance  
Lindsay Brubaker, Pioneer Park Manager

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1. **Call to order**  
President Zalinski called the meeting to order at 6:00 p.m., Tuesday, June 18, 2019.
  2. **Pledge of Allegiance**  
President Zalinski led the assembly in the Pledge of Allegiance.
  3. **Roll Call**  
Recording Secretary Petrie called the roll. All commissioners were present.
  4. **Changes to the agenda**  
No changes were made to the agenda.
  5. **Consent Agenda Approval**
    - A. Minutes of the Regular Board Meeting of Tuesday, May 21, 2019
    - B. Voucher List as Presented June, 2019 – summary by fund:

General Fund	\$114,596.33
Recreation	\$153,287.75
Ice Rink	\$ 33,908.03
Swimming Pool	\$ 8,344.02
Golf Course	\$66,728.69
IMRF	-
Debt Service Fund	-
General Liability	\$10,447.00
Paving & Lighting	\$4,214.84
Police Protection	\$108.00
Handicapped	\$45,594.43
Capital	-
Audit	\$55,314.11
<b>Grand Total</b>	<b>\$ 492,543.20</b>

A motion was made by Treasurer LoVerde and seconded by Vice President Genualdi to accept the minutes of the Board Meeting of Tuesday, May 21, 2019 and the Voucher List as presented. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

## 6. **Treasurer's Report**

Treasurer LoVerde reviewed the Treasurer's Report.

A motion was made by Commissioner O'Donovan and seconded by Commissioner Hynes to approve the Treasurer's Report as presented. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

## 7. **Reports of Park Officials**

### A. **President's Report**

President Zalinski wanted to mention that his daughters are working at the camps this summer and have told him stories of the kids having fun at the park programs.

**B. Attorney's Report**

Dan Shapiro mentioned that the easement proposal subject to attorney approval for People's Gas has been approved and finalized.

**8. Board Reports**

**Robin Brey, Recreation Program Supervisor**

- Summer camps are in full swing and off to a great start. We have full and half days camps at Oasis, early childhood camps at Howard Leisure Center and Dance Camp at LoVerde. Camp enrollments are increasing daily and registration will be accepted throughout the summer.
- The first concert in the park for the summer will be June 21<sup>st</sup> and run through July 26<sup>th</sup> at Oak Park beginning at 6:30pm.

**Jim Majewski, Facilities Superintendent**

- All caught up on mowing and detailing to follow
- Hlc parking lot Seal coating and striping had to be rescheduled to July 4 due to a schedule conflict
- Iceland roof scheduled to start in a few weeks
- Fourth of July preparations starting

**Marty Stankowicz, Iceland Manager**

- Summer skating classes started last week. Hockey classes start next week.
- Summer camps started last week. First week registrations for both hockey and figure skating were low. We hope to bring up numbers once CPS are out for the year.
- Fall programing and ice scheduling is ongoing.
- Planning for July 4<sup>th</sup> parade and festival is underway and float repair started last week.
- The outdoor rink is being rented on Tuesdays and days that it rains by Team ONE Lacrosse.

**Tom Elenz, Executive Director**

Executive Director Elenz shared with the board some positive feedback the park district received regarding a birthday party held at the LoVerde Center and another email regarding the summer camps.

**Scot Neukirch, Finance Director**

- The Park District was rated by Moody's Investor Services and was given a strong bond rating of AA II. Moody's cited the Park's strengths as having a strong financial position, ample reserves and a sizable tax base with close proximity to Chicago.
- Fiscal year 2018 audit is in its final stages. The report is almost complete.
- We did receive the \$500 IPARKS grant mentioned at a previous board meeting.

### **Julie Jentel, Marketing**

- The Fall 2019 Fun Guide is on schedule and will be delivered the beginning of August.
- Summer marketing is in full swing with emails, social media posts, flyers for programs, camps & concerts. And I am beginning to promote our early Fall Athletic programs.

### **Lindsay Brubaker, Pioneer Park**

- **Pioneer-** Despite a miserable April and May, Pioneer Park is back on track! If your practice has been rained out, you take your team to the batting cages. If it's too cold to go to the pool, you take your family mini-golfing. 55.8% of our season has been affected by rain and cold. People are taking full advantage of the nice weather days! We switched to summer hours Memorial Day weekend are now hosting many day camp groups. We have 19 groups booked with us so far this month. Family Fun Night Fridays continue to be very popular.
- **Oasis-** has been a struggle due to cold temperatures. It is good to see the day camps back again!
- **Tournaments-** Post season tournaments are filling.
  - 7/7- Crosstown All-Stars
  - 7/9-7/14- House Classic
  - 7/19-7/21- Summer Classic
  - 7/26-7/27- Dog Days
  - 8/2-8/4- Last Hurrah

### **Paul Nielsen, Athletics**

- Youth Summer Basketball League will be beginning in two weeks at Golf View, LoVerde Center and Grennan seven days a week.
- Sports Camp enrollment numbers are solid and continue to increase each day of camp.
- Youth Volleyball is having a successful season for over 345 grammar school girls and boys.
- Basketball and volleyball camp will be running for four weeks each this summer with each session focusing on the different skill sets used in each sport.
- Gymnastics is running on Wednesday nights throughout the summer

### **Peter Dubs, Golf Course Manager**

- May was not kind to us at the golf course as we were closed 7 days due to flooding and had rain impact play on 21 days during the month.
- When the weather cooperates the course is busy, and we're receiving tons of compliments on the conditions.
- Outing reservations for the season are running well ahead of last season's pace. We currently have 40 special events booked, and these will continue to roll in as the season progresses. We had 50 last season, so I fully expect us to pass this total.
- Summer junior programs and our adult leagues are running smoothly.
- Our feature on Golf360 has been airing on NBC Sports Chicago. The segment featuring the golf course is also available to view on our facebook page, and will be on our website shortly.

**Jim Stoneberg, Superintendent of Golf Course Maintenance**

- Drainage repair issues ongoing around course to old system tying into the new.
- Flood damaged turf in low areas ongoing restoration.
- Budgeted Howard Leisure Center irrigation system upgrades completed.
- Pine trees junction spray application completed this month with 2<sup>nd</sup> application scheduled for early July.
- Irrigation systems servicing, cleaning and repairs as needed to prepare for July and August heat.
- Cart path extensions from the tee to fairway on #7, and #3 ongoing the calcine clay with heavy and deep airification has really helped getting carts from tee to fairways right after floods and during wet conditions.

**9. New Business**

**A. Discussion/Approval of 10S Courts Solutions for outdoor tennis court painting and repair**

Four bids were received to repaint and repair all outdoor courts. 10S Courts Solutions came in at \$49,500; Tennis Courts Unlimited at \$80,000; American Seal Coating at \$59,000 and U.S. Tennis Courts at \$89,470. Executive Director Elenz recommends the bid with 10S Courts Solutions for \$49,500.

There was also an estimate to convert one of the Kirklane tennis courts to two pickle ball courts. The cost of converting the court, including paint, nets and fencing, came to \$8850.

Executive Director Elenz asked for a motion to approve using 10S Courts Solutions for repair of outdoor tennis courts.

A motion was made by Commissioner O'Donovan and seconded by President Zalinski to approve the bid received by 10S Courts Solutions for \$49,500 for repair and repainting of the district outdoor tennis courts. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**B. Discussion/Approval of a contract with Sphere Communications**

The board is being asked to approve a contract with Sphere Communications for the term of one year at the cost of \$33,000.

A motion was made by Commissioner Hynes and seconded by President Zalinski to

approve the contract with Sphere Communications for \$33,000. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**C. Discussion of Park District Logo**

Mick Snider from Sphere Communications was present to explain the thought process behind the creation of the new park district logo and tagline.

The board requested to see the previous ten taglines presented at the next meeting.

**D. Discussion/Approval of Ordinance 19-O-103, An Ordinance providing for the issue of not to exceed \$2,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, for park purposes, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the execution of a Bond Purchase Agreement with Mesirow Financial, Inc. in connection with the sale of said bonds**

The purpose of this debt issuance is to provide the proceeds to fund the various capital projects recently discussed, including the renovations to the Howard Leisure Center.

A motion was made by Commissioner Hynes and seconded by Vice President Genualdi to approve Ordinance 19-O-103. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Treasurer LoVerde	Yes
Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**E. Discussion/Approval of a contract with Weatherguard for the replacement or repair of the Tam Tennis roof subject to attorney and insurance approval**

The recommendation to the board was to contract with Weatherguard to repair at \$163,000, or replace the roof for \$232,000.

The board suggested a motion to approve a contract with Weatherguard for the Tam Tennis roof repair not to exceed \$232,000.

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to elect approve a contract with Weatherguard for the replacement or repair of the Tam Tennis roof not to exceed \$232,000 subject to attorney and insurance approval. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Treasurer LoVerde	Yes
Vice President Genualdi	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**10. Old Business**

There was no old business to discuss.

**11. Miscellaneous**

President Zalinski asked what the possibility was of a sidewalk running from the North East corner of Caldwell and Howard North toward the LoVerde Center. Treasurer LoVerde said he believes it will happen as part of the Howard Street project being conducted by the Village of Niles.

**12. Citizens Wishing to Address the Board**

There were no citizens wishing to address the board.

**13. Convene into Executive Session**

Executive Director Elenz told the board that an executive session was necessary.

Before convening executive session, Treasurer LoVerde asked for a moment of silence in memory of former Mayor Blaise.

**14. Adjournment**

A motion was made by Treasurer LoVerde and seconded by Vice President Genualdi to adjourn the Regular Board Meeting of June 18, 2019. Recording Secretary Petrie called the roll:

President Zalinski	Yes
Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**APPROVED:**

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**President Zalinski  
Board of Commissioners**

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**Board Secretary**

**Date: June 18, 2019**