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**NILES PARK DISTRICT**  
Minutes of Board Meeting  
Tuesday, May 18, 2021  
6:00 pm

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Board Members present: Julie Genualdi, President  
Dennis O'Donovan, Vice President  
Jim Hynes, Commissioner  
Scott O'Brien, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director  
Scot Neukirch, Director of Finance  
Heather Petrie, Executive Admin. Coordinator  
Robin Brey, Recreation Program Supervisor  
Jim Majewski, Facilities Superintendent  
Marty Stankowicz, IceLand  
Chris Zalinski, Grounds Superintendent  
Peter Dubs, Tam Golf Course  
Paul Nielsen, Athletic Director  
Julie Jentel, Marketing  
Jim Stoneberg, Golf Course Superintendent

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1. **Call to order**

The regular board meeting was called to order by President Genualdi at 6:00pm

2. **Pledge of Allegiance**

President Genualdi led the assembly in the Pledge of Allegiance.

3. **Roll Call**

Recording Secretary Petrie called the roll. All commissioners were present.

4. **Changes to the agenda**

There were no changes made to the agenda.

5. **Consent Agenda Approval**

- A. Minutes of the Regular Board Meeting of Tuesday, April 20, 2021  
B. Voucher List as Presented, April 30, 2021 - summary by fund:

General Fund	\$158,191.27
Recreation	\$123,685.66

Ice Rink	\$51,733.84
Swimming Pool	\$7,880.68
Golf Course	\$51,462.14
IMRF	-
Debt Service Fund	-
General Liability	\$5,305.00
Paving & Lighting	\$157.16
Police Protection	\$108.00
Handicapped	\$41,644.00
Capital	\$13,867.85
Audit	-
<b>Grand Total</b>	<b>\$454,075.60</b>

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to accept the minutes of the Board Meeting of Tuesday, April 20, 2021, and the Voucher lists as presented, April 30, 2021. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

## 6. Treasurer's Report

Finance Director Scot Neukirch reviewed the Treasurer's Report.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the Treasurer's Report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

## 7. Reports of Park Officials

There was no President's report and no Attorney's report.

## 8. Board Reports

**Robin Brey, Office Manager/Recreation Program Supervisor**

- Preschool will end their school year this week with graduations and celebrations. Thank you to the preschool staff for their dedication and continuing to teach during the pandemic. Our school year was a success!!
- Summer camps begin on June 7<sup>th</sup> for 10 weeks.
- In-person piano lessons will begin in June. Teachers had been instructing via zoom and are looking forward to returning to in-person teaching.

#### **Paul Nielsen, Athletics Department**

- On May 1<sup>st</sup> the Spring Soccer season, T-ball season, Rookie Ball season, Volleyball season, Girls Softball season began for over 1300 children enrolled in these programs.
- We have 18 different sports clinics currently operating that include basketball, volleyball, soccer, and flag football for the month of May and they are filled to capacity.
- There are over 75 various weeks of camps scheduled for the coming summer. They will include basketball, soccer, volleyball and Flag Football.
- The Spring Fling baseball and softball tournament was played at Pioneer Park the weekend of May 1<sup>st</sup> and was a great success.
- All the preparations are being made for the upcoming Sports Camp at Grennan Heights which will begin on June 7<sup>th</sup>.
- Marketing is on-going for all the summer and fall programs.

#### **Julie Jentel, Marketing**

- The Summer Fun Guide is complete, and it is posted on our website.
- Emails and posts are being done for the summer programs coming up.
- With the pool opening soon, the website is updated with the latest information.
- In April, 11,100 users visited our website.

#### **Jim Majewski, Park Services**

- Woodchips have been topped off at all parks
- Getting prices on parking lot repairs and sealcoating
- David Davis fence at Oak Park has been repaired
- Pool is full and recirculating
- lifeguards are washing and cleaning pool deck and chairs

#### **Marty Stankowicz, IceLand**

- Spring League Hockey continues to be played until June 13<sup>th</sup>.
- Learn to skate and hockey classes are in the final weeks. They end June 6<sup>th</sup> with only one week break until summer classes.
- Registration for all summer programs is ongoing.
- IceLand camps are scheduled to start June 14<sup>th</sup>.
- The outdoor rink is being cleaned and inspected. There is interest again in renting it for Lacrosse starting in September

#### **Chris Zalinski, Grounds**

- Baseball fields have been prepped
- Purchased and planted perennial and annual flowers

- Completed Jonquil Terrace drainage improvement plan
- Transplanted shrubs from Oakton Manor to Grennan tennis courts
- Re-sodded at Grennan
- Upgrading park sign areas

#### **Jim Stoneberg, Tam Golf Course Maintenance**

- Deep tine aerification with sand topdressing to tees greens and fairways completed.
- Top dress and rolling trench lines from renovation project ongoing in some fairway areas. Flooded turf area restoration on going in the low damaged areas.
- Irrigation system repairs and adjusting as needed to prepare for the summers heat and drought conditions continues as time permits.
- Still awaiting delivery of budgeted utility vehicle hope to receive by mid-June.
- Thanks to Park Services for the removals and planting new Arborvitaes evergreens hedge along main drive which adds protection to driveway, putting green and restaurant.
- Meeting with engineers and irrigation contractor for restoration along Howard Street damaged from street project. Once the irrigation is repaired all landscape areas will be restored from Howard Leisure Center west to the Golf Maintenance Garage

#### **Peter Dubs, Tam Golf Course**

- Through the end of April we have had 3,705 rounds come through the course. The lack of rain has allowed us to maintain a steady flow of golfers so far and avoid having too many weather related closures, even if temperatures have been on the cooler side for stretches.
- League and permanent tee time payments have all been finalized. These two groups will generate over \$160,000 of revenue this season, outperforming our estimated budget by about 18.5%
- Inquiries about outings have been picking up as the weather has turned nicer. It's too early to tell if we will host the amount we did pre-pandemic, but revenue in 2021 will certainly surpass last season's totals. We had to replace the tent we allow groups to utilize during their events and opted to have our logo screen printed on the canvas. It looks sharp at the first tee and is certain to be seen in group photos taken during these outings.
- Classes and private lessons through April generated just over \$56,000. We expect that revenues should rebound to pre-pandemic levels in 2021. Looking back to 2019 we generated \$75,500 over the entire year.

#### **Laura Newton, Tam Tennis**

- Court reservations continue to thrive.
- We currently have 239 kids registered in our spring session
- We are currently accepting registration for summer junior classes. We have added a few more classes in the morning and evening to hopefully broaden the enrollment.
- We have our summer USTA matches scheduled for the evenings and weekends.

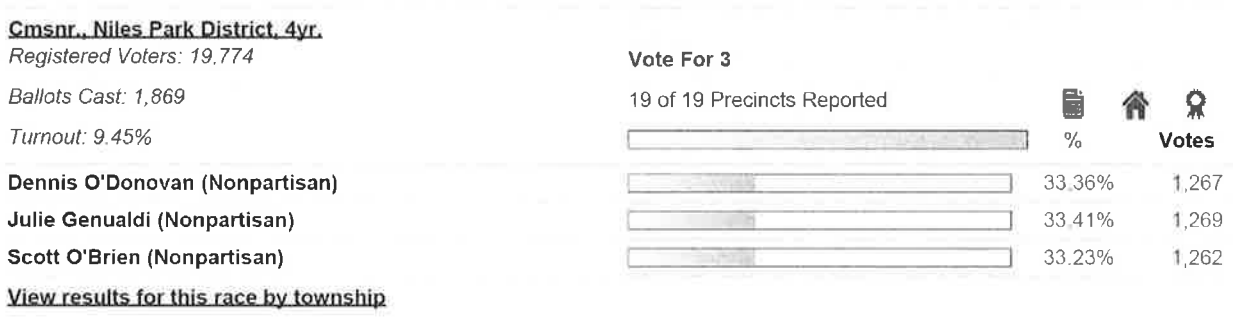
#### **Lindsay Kmetty, Pioneer Park**

- **Pioneer Park:**

- Despite being a rather chilly start to the season, Pioneer Park has been popping! Customers are excited to be back outside for batting cages and miniature golf! This was our 2<sup>nd</sup> highest April revenue.
- We've had a LOT more birthday party bookings so far this season since we are able to provide a safe outdoor space as many indoor places remain closed.
- The Niles "All- American City" Spring Fling 10U/12U baseball & softball tournament held 5/1-5/2 was a huge success! We lucked out big time on weather. These tournaments require a lot of coordination and cooperation between departments. A big thank you to Athletics and Maintenance for pulling their weight and sharing the responsibilities.
  - Teams were so thankful to be back playing again!
  - We LOVE HOSTING ANY YOUTH GAMES ON OUR FIELDS!!!
  - For comparison- our batting cage numbers double on tournament weekends and concessions was 5x higher than usual.
    - New menu boards with updated pricing have been installed.
    - Ryan Weiler from Athletics has been trained for my maternity leave coverage.
- **Oasis Pool**
  - Concessions is all set to open! Food was delivered on Thursday 5/13.

**9. New Business**

**A. Official Certificate of results of April 6<sup>th</sup> Election**



A motion was made by President Genualdi and seconded by Commissioner Hynes to approve the results of Cook County Clerk's Office declared canvassing results of the April 6, 2021 consolidated election of Julie Genualdi, Dennis O'Donovan and Scott O'Brien to four-year terms of the board of commissioners. The results are as follows: Julie Genualdi – 1269 votes, Dennis O'Donovan – 1267 votes, and Scott O'Brien – 1262 votes. Recording Secretary Petrie called the roll:

- President Genualdi - Yes
- Vice President O'Donovan – Yes
- Commissioner Hynes – Yes
- Commissioner O'Brien – Yes

The motion passed 4-0.

**B. Commissioners' Oath of Office**

Attorney Shapiro swore in the newly elected commissioners.

**C. Election of Board President**

Attorney Shapiro called for nominations for the office of board president. President Genualdi nominated Dennis O'Donovan for board president. A motion was made by Commissioner O'Brien and seconded by Commissioner Hynes to nominate Dennis O'Donovan to the office of board president. Recording Secretary Petrie called the roll:

President Genualdi - Yes  
Vice President O'Donovan – Yes  
Commissioner Hynes – Yes  
Commissioner O'Brien – Yes

The motion passed 4-0

**D. Election of Board Vice President**

Attorney Shapiro called for nominations for the office of board vice president. President O'Donovan nominated Scott O'Brien for board vice president. A motion was made by Commissioner Genualdi and seconded by Commissioner Hynes to nominate Scott O'Brien to the office of board vice president. Recording Secretary Petrie called the roll:

President Genualdi - Yes  
Vice President O'Donovan – Yes  
Commissioner Hynes – Yes  
Commissioner O'Brien – Yes

The motion passed 4-0

**E. Election of Board Treasurer**

Attorney Shapiro called for nominations for the office of board treasurer. President O'Donovan nominated Commissioner Hynes for board treasurer. A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to nominate Jim Hynes to the office of board treasurer. Recording Secretary Petrie called the roll:

President Genualdi - Yes  
Vice President O'Donovan – Yes  
Commissioner Hynes – Yes  
Commissioner O'Brien – Yes

The motion passed 4-0.

#### **F. Election of Board Secretary**

A motion was made by Commissioner Genualdi and seconded by President O'Donovan to appoint Executive Director Tom Elenz to the position of board secretary. Recording Secretary Petrie called the roll:

President O'Donovan – yes  
Vice President O'Brien – yes  
Treasurer Hynes – yes  
Commissioner Genualdi – yes  
The motion passed 4-0.

#### **G. Discussion/Approval of a three-year contract or banking services with Fifth Third Bank**

This agenda item was tabled last month to provide the board with more information and clarification on the RFP process. Since then, each commissioner has received the necessary information. Staff is recommending the lowest proposal of Fifth Third Bank for a three-year term.

The board asked if it is standard to review the park district's satisfaction with their banking provider on a yearly basis. Staff stated that if a problem or concern were to arise with the service provided, then the issue would be brought to the board.

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to approve a three-year contract with Fifth Third Bank. Recording Secretary Petrie called the roll:

President O'Donovan – yes  
Vice President O'Brien – yes  
Treasurer Hynes – yes  
Commissioner Genualdi – yes  
The motion passed 4-0.

#### **H. Discussion/Approval of a contract with Landscape Structures for Kirk Lane Park playground**

Last month the board consensus was for a playground design by Landscape Structures at Kirk Lane Park. Staff is seeking approval to enter into a contract with Landscape Structures in the amount of \$144,575 for the playground equipment and installation.

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to approve a contract with Landscape Structures in the amount of \$144,575. Recording Secretary Petrie called the roll:

President O'Donovan – yes  
Vice President O'Brien – yes  
Treasurer Hynes – yes  
Commissioner Genualdi – yes  
The motion passed 4-0.

**I. Discussion/Approval of a contract with Sprint as part of their lease termination with the Niles Park District**

Sprint and T-Mobile are merging. They currently both occupy the flag pole radio tower at Oasis. Sprint is seeking to exercise their termination clause in their contract which includes a \$3,000 amount and for Sprint to remove the equipment on the pole. Staff negotiated a walk away agreement with Sprint for \$55,000 which would require the park district to remove the equipment if another carrier was interested in their spot on the pole. We received an estimate to remove the equipment if another carrier was interested which would be between \$5,000 - \$10,000. We are recommending that the park district accept the \$55,000 payment and accept their walk away agreement.

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to approve the walk away contract with Sprint. Recording Secretary Petrie called the roll:

President O'Donovan – yes  
Vice President O'Brien – yes  
Treasurer Hynes – yes  
Commissioner Genualdi – yes  
The motion passed 4-0.

**J. Discussion of 4<sup>th</sup> of July activities**

A few weeks ago the board was polled individually about whether or not to hold the annual after party at Grennan Heights after the fourth of July parade. At the time, the consensus was not to have it. Since then some things have changed. The Village will be having their parade. When the board was originally polled, we were at phase 4. We are now in the bridge phase, and will potentially soon be in phase 5. Some of staffs' concerns are being overwhelmed by attendees since there are no other suburbs holding 4<sup>th</sup> of July events. There would be no way to control the crowd as this is not a ticketed event. Children under 12 have not been vaccinated yet. If the decision is made to go forward with the event, it has to be determined what activities will we have.

The board discussed many possible options and scenarios and ultimately decided to table the issue and hold a special meeting when staff finds out what the exact plans are of the Village.

**10. Old Business**

There was no old business to discuss.

**11. Miscellaneous**

There was no miscellaneous business.

**12. Public Comments**

Russell Benko submitted the following comment via email:

“Congrats on the implementation of the new online reservation system of Oasis pool. It will make it really easy for families to identify open time slots to enjoy the pool. Has there been any discussion about extending this convenient system to other park district facilities like Tam Tennis? Currently, Tam has a very cumbersome and inefficient process where patrons are required to call to make a reservation. You have to continually ask the person at the desk about



different time slots until you find one that is open. It is a waste of time for the members and your staff.”

**13. Executive Session**

The Board will convene into executive session.

A motion was made by Treasurer Hynes and seconded by Commissioner Genualdi to convene into executive session. Recording Secretary Petrie called the roll:

President O’Donovan – yes  
Vice President O’Brien – yes  
Treasurer Hynes – yes  
Commissioner Genualdi – yes  
The motion passed 4-0.

**14. Adjournment**

A motion was made by President O’Donovan and seconded by Treasurer Hynes to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O’Donovan	Yes
Vice President O’Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

**APPROVED:**



**President O’Donovan**  
**Board of Commissioners**  
**Date: May 18, 2021**



**Board Secretary**