
NILES PARK DISTRICT
Minutes of Virtual Board Meeting
Tuesday, April 21, 2020
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Joe LoVerde, Treasurer
Jim Hynes, Commissioner
Scott O'Brien, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator

1. Call to order

President Genualdi called the meeting to order at 6:00 p.m., virtually via video conferencing software on April 21, 2020.

2. Pledge of Allegiance

President Genualdi led the assembly in the Pledge of Allegiance.

3. Roll Call

Recording Secretary Petrie called the roll. All Commissioners were present.

4. Changes to the agenda

There were no changes made to the agenda.

5. Consent Agenda Approval

A. Minutes of the Regular Board Meeting of Tuesday, February 18, 2020

B. Voucher List as Presented, February 29, 2020 - summary by fund:

General Fund	\$168,500.07
Recreation	\$165,669.86
Ice Rink	\$46,739.84
Swimming Pool	\$2,053.38
Golf Course	\$16,245.33
IMRF	-
Debt Service Fund	-

General Liability	\$21,756.98
Paving & Lighting	\$831.54
Police Protection	\$193.00
Handicapped	\$294.04
Capital	\$50,384.59
Audit	\$3750.00
Grand Total	\$476,418.63

Voucher List as Presented, March 31, 2020 - summary by fund:

General Fund	\$178,486.02
Recreation	\$148,139.58
Ice Rink	\$23,911.06
Swimming Pool	\$1,378.57
Golf Course	\$18,433.16
IMRF	-
Debt Service Fund	\$950.00
General Liability	-
Paving & Lighting	-
Police Protection	\$108.00
Handicapped	\$47,129.97
Capital	\$85,039.13
Audit	\$3,750.00
Grand Total	\$503,575.49

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to accept the minutes of the Board Meeting of Tuesday, February 18, 2020 and the Voucher lists as presented (February 29th and March 31st). Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

6. Treasurer's Reports:

Treasurer LoVerde reviewed the Treasurer's Reports from February 29th and March 31st, 2020.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the February 29, 2020 Treasurer's Report as presented. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the March 31, 2020 Treasurer's Report as presented. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

7. Reports of Park Officials

A. President's Report

President Genualdi commented on the park district's response to the COVID epidemic.

B. Attorney's Report

Attorney Dan Shapiro stated that on March 13, 2020 the Governor issued executive order no. 5 that allows for the suspension of procedural requirements under the open meetings act, in that a quorum of a body need not be physically present because of the current situation. No other part of the open meetings act was amended, only the part that allows this meeting to take place in this manner (by video) or by conference call. Therefore this meeting is entirely legal, consistent with the Governor's declaration.

8. New Business

A. Discussion/Approval of Maria SS Laurentana Society Festival at Golf Mill Park September 1-8th

The Maria SS Laurentana Society is requesting the use of Golf Mill Park from September 1-8th for their annual Italian festival. Discussion ensued regarding potential cost to the park district if this event cannot be held due to State restrictions, and the condition the park was left in after the last festival. Executive Director Elenz stated that during the permit process, provisions are made to ensure that any damage done to the park is repaired by whomever has requested use of the park. The issue of notifying residents was raised and the board was told that historically the Village has been responsible for notifying residents. The board suggested that when the permit is issued, it should be stipulated that the Mayor, Governor, etc. supersedes the decision of the park district. The board also suggested that it would be a

good idea to do a mailing to the residents who live closest to the park letting them know that the Niles Park District issued a permit for a festival.

A Motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the use of Golf Mill Park for the Maria SS Laurentana Society Festival from September 1 – 8th. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0.

B. Discussion/Approval of outdoor tennis court rules

The park district has been notified that the public tennis courts are being used for private lessons. Private lessons have been monopolizing the courts and residents have not been able to use the courts. A new set of rules has been proposed to prohibit private lessons taught by outside vendors on the public courts. The biggest change is eliminating private instruction on the outdoor courts and to change the number of tennis balls per court to 6. Instructors are coming out with ball hoppers, hitting balls with multiple students.

The board questioned only allowing 6 balls at a time on the courts. The board suggested instead not allowing ball hoppers. The board suggested passing the new rules under two conditions: one that private instruction is not allowed and two that the new signage will be bigger and easy to read. The board decided to not allow ball hoppers and limit the number of balls on the court to 6 per player. After more discussion, the board decided to limit ball hoppers and not state an exact number of balls on the new signs.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the tennis court rules as amended to include the phrase 'no private lessons' as the first rule, and 'no ball hoppers' by Executive Director Elenz. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0.

C. Discussion/Approval of Festival Polonaise at Golf Mill Park, August 21-23

The group facilitating the annual Polish festival is requesting the use of the tennis court for their beer vending. Last year they made a late addition to their original request to shoot off

fireworks. Executive Director Elenz would like to clarify this but until then wanted the board to be aware that this could be part of their request as well.

Many issues were discussed regarding this request such as allowing fireworks, setting a limit on the time of the fireworks show, making sure to allow the same provisions as granted to other summer festivals, and the hours music is played. The board also noted that the request itself was not very thorough or comprehensive compared to other requests. Executive Director Elenz also stated that a permit is not issued unless we receive a certificate of insurance. The board suggested adding the hours of entertainment to the permit. The board also suggested in the future reevaluating the fee being charged to use the park district space for this event. The board also discussed closing the beer tent at a certain time.

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to approve the use of Golf Mill Park for the Festival Polonaise on August 21-23. Recording Secretary Petrie called the roll:

President Genualdi	
Treasurer LoVerde	No
Vice President O'Donovan	No
Commissioner Hynes	Yes
Commissioner O'Brien	No

*the 'no' votes are based on what was submitted, not the request to use the park. Vice President O'Donovan suggested tabling this vote until we can get more clarity from the Village on their use of the park, and address some of the board's concerns.

The motion was withdrawn by Commissioner Hynes. A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to table this item until the Village submits a more professional request and addresses the boards concerns for the use of the park. Recording Secretary Petrie called the role:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0.

D. Discussion/Approval of a contract with Vans Enterprises for Pioneer Park

The park district went out to bid to address the turf and outfield issues with Pioneer Park. No bids were received. The decision was made to address the turf in phases, with the optimal growing season for grass being in Spring. We are seeking approval of a no bid contract with Vans Enterprises for \$65,266. This will address the first phase of the project which includes regrading the fields to the catch basins and to have sod installed so the field can be ready for play in two weeks after completion of the project. The additional phases will be completed in future years.

A motion was made by Commissioner Hynes and seconded by Vice President O'Donovan to approve the contract with Vans Enterprises for \$65,266.00. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0.

E. Discussion/Approval of a contract with Monarch Electric for audio/visual equipment for the banquet room

Two bids were received for the audio/visual equipment to be installed in the banquet room at the Howard Leisure Center. The bid from Sound of Music was \$143,872. The bid from Monarch Electric was \$124,230. Staff is asking the board to approve the bid from Monarch Electric for \$124,230.

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to approve the contract with Monarch Electric for \$124,230. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0.

F. Discussion/Approval of Niles Police National Night Out at Oak Park on October 6th

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to approve the use of Oak Park on October 6th for the Niles Police National Night Out. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0.

10. Old Business

There was no old business to discuss.

11. Miscellaneous

Executive Director Elenz gave the board an update on the Howard renovations.

12. Citizens wishing to address the board

This portion of the Niles Park District meeting is reserved for members of the audience who desire to make comments to the Park Board about a matter or matters that are not specially listed on the agenda for this evening’s Board meeting. All matters will be taken under advisement by the Board, and no speaker should expect to receive a response from, or to engage in a conversation with, the Board, or any individual member thereof, at this evening’s meeting. Public Comment Time shall be subject to the following (1) All speakers shall be subject to a three-minute time limit; (2) Speakers shall make and address comments only to the Park Board, and not to anyone else, including any member of the audience; and (3) No speaker shall be discourteous, belligerent, impertinent, threatening, disparaging, or otherwise uncivil.

There were no public comments submitted.

13. Convene into executive session under section 2 (C)(1) to discuss personnel issues, section 2 (C)(5) to discuss real estate, section 2 (C)(11) to discuss litigation, and 2(C)(21), discussion and possible approval of release of minutes of executive session meetings and discussion and possible approval of the destruction of Executive Session audio recordings of the Illinois Open Meetings Act.

There was no need for executive session.

14. Adjournment

A motion was made by Treasurer LoVerde and seconded by Commissioner Hynes to adjourn the meeting.

Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O’Donovan	Yes
Commissioner Hynes	Yes
Commissioner O’Brien	Yes

The Motion passed 5-0.

APPROVED:

President Genualdi
Board of Commissioners

Board Secretary

Date: April 21, 2020