
NILES PARK DISTRICT
Minutes of Virtual Board Meeting
Tuesday, November 17, 2020
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Joe LoVerde, Treasurer
Jim Hynes, Commissioner
Scott O'Brien, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator

1. Call to order

The public budget hearing was called to order at 6:00pm by Treasurer LoVerde.

There were no public comments. The meeting was closed at 6:11pm.

The regular board meeting was called to order by President Genualdi at 6:11pm.

2. Pledge of Allegiance

President Genualdi led the assembly in the Pledge of Allegiance.

3. Roll Call

Recording Secretary Petrie called the roll. All Commissioners were present.

4. Changes to the agenda

There were no changes to the agenda.

5. Consent Agenda Approval

A. Minutes of the Regular Board Meeting of Tuesday, October 20, 2020

B. Voucher List as Presented, October 31, 2020 - summary by fund:

General Fund	\$194,811.12
Recreation	\$133,807.16
Ice Rink	\$29,745.71
Swimming Pool	\$81,749.26
Golf Course	\$17,152.13

IMRF	-
Debt Service Fund	-
General Liability	-
Paving & Lighting	\$175.73
Police Protection	\$108.00
Handicapped	\$259.44
Capital	\$225,432.68
Audit	-
Grand Total	\$683,241.23

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to accept the minutes of the Board Meeting of Tuesday, October 20, 2020, and the Voucher lists as presented, October 31, 2020. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

6. Treasurer's Report

Treasurer LoVerde reviewed the Treasurer's Report.

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to approve the Treasurer's Report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

7. Reports of Park Officials

President Genualdi thanked park staff for the trunk or treat event. There was no attorney's report.

8. Board Reports

Robin Brey, Office Manager/Recreation Program Supervisor

- Preschool registration for the 2021 winter semester will begin for the classes that have availability and open registration is in progress for New 3's Preschool. Maximum students per class will remain at 15.
- Session II in-person dance classes began on Wednesday and Saturday for six weeks. Currently have 6 different class offerings for in-person as well as virtual options.
- Virtual Santa visits will be offered for two dates on 12/15 from 6-9pm and 12/21 from 10am-2pm.

Julie Jentel, Marketing

- After months of work, the new Niles Park District website is up and running.
- With the holidays around the corner, Santa (me) will be writing letters back to children who drop a letter in our Santa Mailbox. We are also offering an option for kids to email their letters to Santa. All kids will receive a letter back.
- Other holiday special events are being worked on. Marketing will begin once everything is finalized.

Bob Kreiling, Park Patrol

- The programming of the New Mobile tracking system has been completed
- Tracking tags have been placed at the facilities
- In addition to providing tracking of patrol, the system will allow:
 - The facilities to have direct contact to the park patrol officer
 - The ability for the park patrol officer to take pictures of park issues, such as broken equipment, lights not working, graffiti, ETC. and in real time, email report this to facilities.
 - Complete pre-loaded incident reports with automatic email to management.
- Training on the tracking equipment to be completed by December 1st.

We had 2 park incidences:

- Dead deer carcass in Nico Park, Chris Zalinski was called and carcass was removed.
- In Jonquil Park, two underage youths found with cannabis and drug paraphilia, police were called and matter was turned over to them

Paul Nielsen, Athletics Department

- We just finished 21 different sports clinics that include basketball, volleyball, soccer, and flag football. Just about every class was nearly filled to capacity. This week we will be starting 21

more clinics that will end the week before Christmas. Each clinic has 20 children in it and last four weeks long for the 400 children enrolled in them.

- Court and field rental demand is increasing as groups are moving inside with the colder weather upon us.
- Pickleball during the weekdays has been received very well. The customers prefer the ability to reserve their court time compared to showing up for open pickleball.
- Three “Pod Leagues” were created and the demand was incredible. Flag Football demand was beyond capacity so to satisfy all customers we found alternative nights to have football pods besides the nights advertised. The soccer pods are completely sold out and games will be played Saturdays and Sundays from 830am-9pm. The basketball pods will be played Fridays, Saturdays and Sundays at Golf View, Grennan, and LoVerde Center.
- Between the three “Pod Leagues” we will have close to 1400 children enrolled and part of a team. Additionally, the winter sports clinics will have about 700 children enrolled in them.
- We continue to monitor, adapt, and adhere to state guidelines in regards to Covid 19.

Chris Zalinski, Grounds

- Fall leaf pick up
- Howard Leisure Center new sod installed
- New perennial plants planted at Howard Leisure Center
- Pavers installed at Jonquil Terrace
- Clean/organizer inside shop
- Clean/organize outside yard
- Overseed parks
- Perennial and shrub gardens planted at Golf Mill

Marty Stankowicz, IceLand

- We are starting week 6 of our winter session which ends just before Christmas. A 5 week mini session was added for Tots and Beginners, which starts today.
- Our annual Thanksgiving hockey tournament is canceled. We will be closed Thursday and Friday, opening Saturday for freestyle ice in the morning and pre-registered public skates in the afternoon.
- Iceland continues to follow the IDPH guidelines and we are not playing games or allowing scrimmages, despite pushback from parents. Other local rinks are not following the rules and making it difficult for us and our teams.
- Food has been collected and will be delivered to Niles Family Services along with 70 Blessing Bags put together by Team Iceland skaters. The Blessing Bags contain personal care products and personal notes from the skaters.
- We are planning our holiday recital with limits of skaters. It will be streamed live and no spectators will be allowed in the building. This event solicits donations of toys and food which benefits Niles Family Service for Christmas.

Lindsay Kmetty, Pioneer Park

- Pioneer Park closed for the season Sunday, October 25th. Good timing because Monday the 26th we were there doing end of season shut down in the snow!!!
- We took advantage of last week's nice weather to paint some features on the mini-golf course.
- Despite being closed for 2.5 months of our season, our seasonal revenue total came in at the 4th highest year of all time!
- This fall we played around with our fall hours of operation which I would like to change permanently moving forward.
 - Normal fall hours are Mon-Fri 5-9pm, Sat & Sun 10:30am-9pm
 - Saturdays & Sundays- Open at 9:30am for fall ball games (instead of 10:30am)
 - Fridays and Saturdays in September- stay open until 10pm
 - Sundays through Thursdays in September- close at 9pm. We tried staying open until 10pm while the weather was still nice, but found that our crowd dies off after dinner time when the kids are back in school.
 - Monday through Friday- open at 4pm (instead of 5pm) This helps us get the after school crowd of customers. In all my years of working here, this was the first year I had staff available to open this early on school nights.
 - October- close at 9pm. The temperatures really start dropping once the sun goes down. Our customers taper off after dinner time and our last customer of the day usually tends to come around 8:30pm.
- In other news, we are very thankful to have had such success in our 1st Trunk or Treat event! Thank you to everyone who pitched in to help out. We look forward to partnering with the Village on the Niles Jolly Drive Thru 4-7pm on Saturday, November 28th.

Jim Majewski, Park Services

- Chicago graphic has been notified about the west building signage at LoVerde that has failed on the colored panels, the manufacture has been notified and I'm waiting on their response
- Concrete features at pioneer mini golf have been painted
- Christmas decorations will be put up this week
- Waiting on a few more punch list items to be finished at Howard and researching and getting furniture pricing

Jim Stoneberg, Tam Golf Course Maintenance

- Course winterization continues with preventive fungicide applications heavy sand top dressing of greens.
- Irrigation system will be winterized along with some minor repairs as weather permits.
- Drainage maintenance and repairs with ongoing cleaning of catch basins, flushing rodding and repairing damaged lines as needed.
- Leaf removal along with turf clean up and repairs continues around the course as needed.

Laura Newton, Tam Tennis

- To help with the high demand of junior tennis classes we have created additional class times. With enrollment end of September and into October the junior revenue between the two months was 39,563. The class session runs all the way up to the week before Christmas.
- We are working on our junior classes for the third session. We again will squeeze in as much as possible.
- Tennis membership and court time continues to build.

Peter Dubs, Tam Golf Course

- Weather continues to cooperate and the course remains busy. We were nearly sold out the entire week of November 2nd with the record warmth. The weather has been so good this season that even with the late start and Covid restrictions we will pass the total projected revenue budgeted for the year.
- Classes will wrap up for the season at the end of this month. Registration in Chris’ programs was strong all year and we’re optimistic participation levels will remain high once the bulk of our golf programming returns in March.
- We had approximately 2 dozen kids come out on Halloween when we ran our Family Night Special all day where kids green fees were free with a paying adult. Every junior golfer got a Halloween goodie bag with some candy and golf goodies.
- The golf course will remain open until the weather turns and play drops off to the point where we are no longer covering staff costs with revenue coming in.

9. New Business

A. Discussion/Approval of Ordinance 20-O-106 an Ordinance providing for the annual budget and appropriation for taxes and revenue from other sources for the Niles Park District, Cook County, Illinois, for general corporate purposes, for recreation fund, for ice rink fund, for swimming pool fund, for golf course fund, for capital project fund, for debt service fund for IMRF fund, for FICA fund, for general liability fund, for audit fund, for paving and lighting fund, for police protection fund, for handicapped fund, for the fiscal year beginning January 1, 2021 and ending December 31, 2021.

This is the ordinance for approving the budgeted expenses for various park district funds. The total appropriation for approval is \$14,475,951. The details of this appropriation were discussed in an open workshop with the board of commissioners on October 7, 2020.

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to approve Ordinance 20-O-106. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O’Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes

Commissioner O'Brien Yes

The Motion passed 5-0

B. Discussion/Approval of Ordinance 20-O-107 an Ordinance providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general Park District Code and for the payment of the share of the Illinois Municipal Retirement Fund; Social Security; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; special handicapped fund; for the fiscal year beginning January 1, 2020 and ending December 31, 2020 in the Niles Park District, Cook County, Illinois.

This ordinance provides the corporate property tax revenue for the general operations of the park district and will help support various district funds. The total requested of \$3,392,100 represents a 4.9% increase from the 2019 levy of \$3,231,609 for the corporate portion of the park's levy. When the debt service portion of the levy for the park's rollover bonds is factored in, the total requested increase for the entire park levy is 4.1%.

A motion was made by Commissioner Hynes and seconded by Commissioner O'Brien to approve Ordinance 20-O-107. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

C. Discussion/Approval of Resolution 20-R-102 a resolution directing the County Clerk to reduce the general liability levy in the event of the application of the tax cap.

This resolution directs the county to reduce the park district's levy for the general insurance line item in the even that the overall park district levy rate exceeds the PTEL limit on the district's rate for the year. Increases in the property extension are limited by the lesser of 5% or the increase in the national consumer price index for the year preceding the levy. In the even that we do exceed the amount of that percentage then it will be taken out of our general insurance line item.

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to approve Resolution 20-R-102. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

D. Discussion/Approval of Ordinance 20-O-108, and ordinance abating the tax heretofore levied for the year 2020 to pay principal and interest on \$8,610,000 general obligation park bonds (alternative revenue source) series 2013 of the Niles Park District, Cook County, Illinois.

The next five abatement ordinances that will be up for approval are notifying the County not to levy taxes for the respective debt issues because the district will pay the debt service utilizing the operational revenues or proceeds from the annual rollover bonds that are up for approval. This first abatement ordinance is abating the taxes for the 2013 debt that was issued for the construction of the park district Golfview facility on Caldwell Avenue.

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to approve Ordinance 20-O-108. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

E. Discussion/Approval of Ordinance 20-O-109, and ordinance abating the tax heretofore levied for the year 2020 to pay principal and interest on \$2,200,000 general obligation park bonds (alternative revenue source) series 2014 of the Niles Park District, Cook County, Illinois.

This second abatement ordinance is abating the taxes for the 2014 debt that was issued for the renovations of the district's IceLand facility.

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to approve Ordinance 20-O-109. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

F. Discussion/Approval of Ordinance 20-O-110, an ordinance abating the tax heretofore levied for the year 2020 to pay principal and interest on \$4,540,000 general obligation park bonds (alternative revenue source) series 2015A of the Niles Park District, Cook

County, Illinois.

This third abatement ordinance is abating the taxes for the 2015A debt that was issued for the construction of the LoVerde Center.

A motion was made by Commissioner Hynes and seconded by Vice President O'Donovan to approve Ordinance 20-O-110. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

G. Discussion/Approval of Ordinance 20-O-111, an ordinance abating the tax heretofore levied for the year 2020 to pay principal and interest on \$8,460,000 general obligation park bonds (alternative revenue source) series 2016A of the Niles Park District, Cook County, Illinois.

This fourth abatement ordinance is abating the taxes for the 2016A debt that was issued for the construction of the LoVerde Center and Oasis remodeling.

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to approve Ordinance 20-O-111. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

H. Discussion/Approval of Ordinance 20-O-112, an ordinance abating the tax heretofore levied for the year 2020 to pay principal and interest on \$1,790,000 general obligation park bonds (alternative revenue source) series 2019A of the Niles Park District, Cook County, Illinois.

This ordinance is abating the taxes for 2019 debt that was issued for the construction of the administration portion of the Howard Street rehabilitation project and other miscellaneous park projects.

A motion was made by Commissioner O'Brien and seconded by Vice President O'Donovan to approve Ordinance 20-O-112. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes

Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

I. Discussion/Approval of Ordinance 20-O-113, an ordinance providing for the issue of approximately \$1,120,000 general obligation limited park bonds, series 2020, of the Niles Park District, Cook County, Illinois for the payment of certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of bonds to the purchaser thereof.

This ordinance is for the Village's annual rollover bonds. The proceeds from these annual bonds are used to pay principal and interest on the outstanding park district bond issues. The financial term sheet was sent to 14 potential investors. There were 4 interested parties who submitted proposals. Wintrust provided the most favorable overall bid with an interest rate of .725. The final value is \$1,127,000.

A motion was made by Commissioner Hynes and seconded by Vice President O'Donovan to approve Ordinance 20-O-113. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

J. Discussion/Approval of release of Executive Session minutes and the approval of the destruction of Executive Session audio recordings.

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to release the Executive Session minutes from 6/16, 9/8, 9/15, and 9/24. A clarification was made that there is no audio to be destroyed at this time. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

K. Discussion/Approval of 2021 Park Board meeting dates

The board was asked to approve the third Tuesday of every month for its board meeting dates for 2021. Those dates are:

1/19, 2/16, 3/16, 4/20, 5/18, 6/15, 7/20, 8/17, 9/21, 10/19, and 11/16

A motion was made by Commissioner Hynes and seconded by Vice President O'Donovan to approve the 2021 board meeting dates. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

L. Appointment of Finance Director as Assistant Treasurer

Staff would like to appoint the Finance Director as the Assistant Treasurer as some of the bond documents need to be signed and the Treasurer is unavailable to sign. This would apply to any future Finance Director.

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to approve the appointment of the Finance Director as Assistant Treasurer in the absence of the Treasurer when signatures are needed. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

10. Old Business

There was no old business to discuss.

11. Miscellaneous

There were no miscellaneous comments.

12. Public Comments

There were no public comments.

13. Executive Session

The Board will not convene into executive session.

14. Adjournment

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to adjourn the regular meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes

Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

APPROVED:

President Genualdi
Board of Commissioners
Date: November 17, 2020

Board Secretary