
NILES PARK DISTRICT
Minutes of Virtual Board Meeting
Tuesday, October 20, 2020
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Joe LoVerde, Treasurer
Jim Hynes, Commissioner
Scott O'Brien, Commissioner

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator

Guest: Todd Krzyskowski, Mesirow Financial

1. **Call to order**
President Genualdi called the meeting to order at 6:06 p.m., virtually via video conferencing software on October 20, 2020.
2. **Pledge of Allegiance**
President Genualdi led the assembly in the Pledge of Allegiance.
3. **Roll Call**
Recording Secretary Petrie called the roll. All Commissioners were present.
4. **Changes to the agenda**
Item A. Public Hearing for the issuance of not to exceed \$3,600,000 General Obligation Limited Tax Park Bonds for park improvements and for the payment of certain outstanding obligations of the District, will be moved to the first order of business after Consent Agenda Approval.
5. **Consent Agenda Approval**
 - A. Minutes of the Regular Board Meeting of Tuesday, September 15, 2020
 - B. Voucher List as Presented, September 30, 2020 - summary by fund:

General Fund	\$354,614.20
Recreation	\$87,480.08
Ice Rink	\$23,943.96
Swimming Pool	\$4,535.77

Golf Course	\$14,778.44
IMRF	-
Debt Service Fund	\$950.00
General Liability	-
Paving & Lighting	\$16,995.93
Police Protection	\$662.29
Handicapped	-
Capital	\$254,420.00
Audit	-
Grand Total	\$758,380.67

A motion was made by Treasurer LoVerde and seconded by Vice President O'Donovan to accept the minutes of the Board Meeting of Tuesday, September 15, 2020, and the Voucher lists as presented, September 30, 2020. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

9. New Business

A. Public Hearing for the issuance of not to exceed \$3,600,000 General Obligation Limited Tax Park Bonds for park improvements and for the payment of certain outstanding obligations of the District.

Todd Krzyskowski from Mesirow Financial was present to discuss the bond hearing. The purpose for the annual rollover bonds which are issued up to a defined levy are under tax caps. The amount for this year given an inflation factor of 2.3% will be approximately \$1,136,537. This is the amount of debt service that can be put into place for the bonds in the current levy. That's roughly one third of the \$3,600,000 that's being authorized. The reason for that is because the public hearing tonight will cover the rollover bonds for the next two years. This year, the Park District will get \$1,100,000 - \$1,150,000 in proceeds. In looking at last year's proceeds, the rollover bonds effectively paid the interest and principle due on the Park District's other outstanding alternate revenue bonds and various other projects done throughout the year. Mesirow will be seeking bids to sell the bonds on behalf of the Park District. The board asked if there would be any other opportunities to finance any other debt. Mesirow stated that there are not any significant opportunities at the moment.

President Genualdi called to order the Public Hearing for the issuance of not to exceed \$3,600,000 General Obligation Limited Tax Park Bonds for park improvements and for the payment of certain outstanding obligations of the District at 6:16 p.m.

President Genualdi asked if there were any public comments, and there were no public comments.

For the record, the purpose of the hearing is to allow the Park District to issue and levy for an amount of limited tax bonds for the current year for approximately \$1,136,000. The hearing will cover the next three issuances, which is why the total amount is \$3,600,000

A motion was made by Commissioner Hynes and seconded by Treasurer LoVerde to close the public hearing. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

6. Treasurer's Report:

Treasurer LoVerde reviewed the Treasurer's Report.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve the Treasurer's Report as presented. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The Motion passed 5-0

7. Reports of Park Officials

A. President's Report

President Genualdi is looking forward to the Halloween Trunk or Treat event this weekend.

B. Attorney's Report

There was no Attorney's report.

8. Board Reports

Bob Kreiling, Park Patrol

- Starting November 1st eliminating the afternoon shift and going back to the normal North and South evening Patrol
- Completed the programming training phase of the automated mobile tracking system
- Integrating the scheduling into the handheld scanners.
 - Determining scanning tag locations for each park and facility. Depending on the facility 1 to 4 tags will be placed
 - Tags to be located at all doors to facilities to assure that each door is checked and locked as well inside the facility.
 - Within the outdoor parks tags will be placed on the playground equipment, in addition other areas in the parks.
- Anticipating start implementing the Go Live in November.

Julie Jentel, Marketing

- Fall sessions have begun, all programs are on the website, as well as Winter classes.
- Tennis, Sports Clinics & Pod Leagues, Dance, Skating & Hockey Classes, Indoor Fitness, and Special Events.
- Emails are sent for all programs & events, as well as social media posts.
- After months of work, the new website is in the final stages and should be ready to go live soon. The new look is attractive and user friendly.

Robin Brey, Programs

Trunk or Treat special event parade will take place 10/31 at Oasis beginning at 9:30am. 150 families in their cars will parade through. Along with the Park District, the Village of Niles Police, Fire, Public Works, Family Services, Notre Dame High School as well as local businesses will be participating and passing out treats to the kids.

Preschool registration for the 2021 winter semester will begin on November 2nd for the classes that have availability. Maximum students per class will remain at 15.

Jim Majewski, Facilities

- Staff changed 14- 175watt Metal Halide fixtures in Tam Tennis racquetball court to 65 watt LED from a grant from Com Ed
- We have received approval from the State of Illinois Department of Health for the replacement of the chlorinators at Oasis to new Pulsar tablet feeder
- Working on final punch list items with contractors for the Howard Leisure Ctr.
- 150 feet of drain line and 2 drains have been installed on the north side of the basketball court at Oak Park to help with the standing water issue also 250 rolls of sod have been laid in this area seed blanket and seed was also laid in various spots in the park
- The lower level bathrooms at Howard Leisure Ctr. Will be getting new led lights along with the stairwells also the flush valves have new sensors on them to match upstairs

Chris Zalinski, Grounds

- Jim Majewski and Chris Zalinski attended the 2021 Budget Meeting.
- There were three Memorial Tree Ceremonies that were planted in the parks.
- Continued baseball/softball ball diamond maintenance
- Began first round of fall cleanups at all of the parks
- Core aerated all athletic fields and parks with our new 6' wide aerator
- Began slit seeding all of the athletic fields and parks with a 5 way perennial rye grass blend
- Behind the HLC we replaced the stockade fence, added 30CY topsoil, graded soil and installed nearly five pallets of sod.
- At Oak Park east of the tennis courts new drainage structures, piping and sod were installed to improved drainage
- Bare spots of turf were over seeded

Laura Newton, Tam Tennis

- Junior classes continue to fill up. This next session runs for 7 weeks. October 26-December 20th.
- Food drive drop off has been arranged for Tam Tennis, Howard Leisure Center and Golf View Recreation Center. Julie has created an email blast and posters for the event. With in the email we have noted specific items Family Services are looking for.
- Court rentals are continuing to increase.

Peter Dubs, Golf Course Operations

- Play remains strong at the golf course. Through October 12th, we have done just under 26,000 rounds...by comparison, in all of 2019 we hosted 23,530 rounds.
- As the weather turns cooler we will be cutting back on staffing to save on expenses. The course will remain open as long as revenue from daily play covers the cost of staffing the facility. Typically we will close for the season when high temperatures for the day settle around & below 40 degrees.
- We have one more large outing on the books for the season as we will be hosting up to 100 golfers from the Irish American Heritage Center on Sat Oct 17th. These participants have all been assigned specific check-in & tee times to spread groups out and maintain social distancing.
- We will be offering our Sunday Family Night special, which allows up to 2 juniors to play free with a paying adult, all day on Halloween and will have trick-or-treat goodie bags for all kids who come out to play that day.

Lindsay Kmetty, Pioneer Park

- Pioneer Park closes for the season Sunday, October 25th. We are very thankful to have such a successful year despite the circumstances. The dry weather really helped us out a lot!
- Fall ball ended for the season on Saturday, October 10th. I say it all the time, but any time we have youth games on our fields directly correlates to very good business for us. The more kids games on our fields, the better!
- Family Fun Night Fridays continue to be a big success!
- This fall we played around with our fall hours of operation which I would like to change permanently moving forward.
 - Normal fall hours are Mon-Fri 5-9pm, Sat & Sun 10:30am-9pm
 - Saturdays & Sundays- Open at 9:30am for fall ball games (instead of 10:30am)
 - Fridays and Saturdays in September- stay open until 10pm
 - Sundays through Thursdays in September- close at 9pm. We tried staying open until 10pm while the weather was still nice but found that our crowd dies off after dinner time when the kids are back in school.
 - Monday through Friday- open at 4pm (instead of 5pm) This helps us get the after-school crowd of customers. In all my years of working here, this was the first year I had staff available to open this early on school nights.
 - October- close at 9pm. The temperatures really start dropping once the sun goes down. Our customers taper off after dinner time and our last customer of the day usually tends to come around 8:30pm.

Marty Stankowicz, IceLand

- We are in week 3 of our winter sessions which end just before Christmas.
- Our annual Thanksgiving hockey tournament is on hold. If the Governor opens up restrictions for playing games, we will host the tournament.
- Scary Skate that is usually scheduled around Halloween has been cancelled this year.
- We still have public skates that require pre-registrations, but are not renting skates.
- We are planning our holiday recital with limits of skaters. It will be streamed live and no spectators will be allowed in the building. This event solicits donations of toys and food which benefits Niles Family Service.

Paul Nielsen, Athletics

- Adult Softball finished up their seasons in the past weeks at Pioneer Park on Monday, Wednesday, Thursday, and Friday nights and Sunday mornings.
- The Sports Academies for the fall will be starting the second sessions this week for basketball, volleyball, soccer and flag football. We increased the class sizes to 25 children from 15 due to the high demand.
- Fall Baseball and Girls' Fall Softball have just completed their seasons and they were very successful.
- The demand for rentals is increasing week over week as the weather is getting colder.
- We are currently taking enrollment for the basketball, flag football, and soccer "Pod Leagues".

9. New Business

B. Discussion/Approval of Ordinance 20-O-105, an ordinance regarding the conduct of animals and pets of the Niles Park District

Language was added to the draft of this ordinance at the board's request. This includes specifying the leash length as 8 feet. The dog friendly parks are Nico Park, Point Park, Triangle Park, Chesterfield Park, Greenwood Park and Oakton Manor Park.

The board asked how the penalties/citations would be enforced. Executive Director Elenz said upon receiving a complaint we would have to have either someone from Park Patrol or staff address it. Staff also stated that they would be putting out a press release, and waste receptacles will also be placed in each park, with signage.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to approve Ordinance 20-O-105, an ordinance regarding the conduct of animals and pets of the Niles Park District. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

C. Discussion/Approval of 20-R-101, a resolution for the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds

Cook County has given park districts the opportunity to collect \$5000 for any Covid related expenses. In order to apply for those funds, the board is required to pass a resolution.

A motion was made by Commissioner Hynes and seconded by Vice President O'Donovan to approve Ordinance 20-R-101, a resolution for the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

There were no miscellaneous comments.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

The Board will convene into executive session.

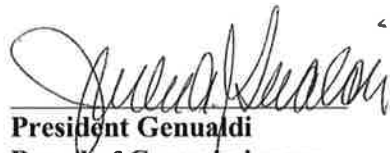
14. **Adjournment**

A motion was made by Treasurer LoVerde and seconded by Commissioner O'Brien to adjourn the regular meeting and convene into executive session. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Treasurer LoVerde	Yes
Vice President O'Donovan	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 5-0

APPROVED:



**President Genualdi
Board of Commissioners**

Date: October 20, 2020



Board Secretary