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**NILES PARK DISTRICT**  
Minutes of Special Meeting  
Howard Leisure Center  
Friday, September 6, 2019  
10:00 a.m.

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**BOARD MEMBERS** Julie Genualdi, Vice President  
Dennis O'Donovan, Commissioner  
Joe LoVerde, Treasurer  
Jim Hynes, Commissioner

**ATTORNEY**  
**PRESENT:** Dan Shapiro, Attorney

**STAFF MEMBERS**  
**PRESENT:** Tom Elenz, Executive Director; Scot Neukirch Finance Director;  
Heather Petrie, Executive Administrative Coordinator

**GUESTS PRESENT:** None

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**1. CALL TO ORDER**

Vice President Genualdi called the meeting to order at 10:03 a.m. at the Howard Leisure Center.

**2. NEW BUSINESS**

Consideration, Discussion and Approval to fill vacancy for park board commissioner.

The park district advertised the vacant commissioner position in the local papers, on the park district website. The instructions and application for the position were available to download from the website and hard copies were available for pick up at the Howard Leisure Center. The deadline for applications was August 14<sup>th</sup> at 5:00 p.m. All applications and resumes have been forwarded to the board for their review and were discussed during the executive session portion of last months' meeting. The board was asked for their nominations.

A motion was made by Treasurer LoVerde, and seconded by Commissioner Hynes to nominate Scott O'Brien to fill the vacancy on the board. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0.

A motion was made by Treasurer LoVerde and seconded by Commissioner Hynes to approve the nomination of Scott O'Brien to fill the vacancy on the park board of commissioners. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0.

The next steps are that Executive Director Elenz will inform the candidates of the board's decision and Scott O'Brien will be installed as commissioner at the next board meeting.

3. **MISCELLANEOUS**

4. **ADJOURNMENT**

A motion was made by Vice President Genualdi and seconded by Treasurer LoVerde to adjourn the Special Board Meeting. Recording Secretary Petrie called the roll:

Vice President Genualdi	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0.

**APPROVED:**  
  
 Vice President  
 Board of Commissioners

  
 Board Secretary

Date: September 6, 2019