
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, May 17, 2022
6:00 pm

Board Members present: Dennis O'Donovan, President
Scott O'Brien, Vice President
Julie Genualdi, Commissioner
George Van Geem, Commissioner

Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator
Jim Majewski, Facilities Superintendent
Robin Brey, Recreation Program Supervisor
Marty Stankowicz, IceLand
Peter Dubs, Tam Golf Course
Paul Nielsen, Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

Regular Board Meeting

1. Call to Order

President O'Donovan called the regular board meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President O'Donovan led the assembly in the pledge of allegiance.

3. Roll Call

Recording Secretary Petrie called the roll. Commissioner Hynes was absent.

4. Changes to the Agenda

There were no changes to the agenda.

5. Discussion on Golf Mill Park design

Eric Hornig from Hitchcock Design came to present another option for the Golf Mill Park re-design. The elements haven't changed but have become more detailed. For example, the soccer field has been enlarged to 225' x 360' making it the actual high school level size. This changed. A shelter has been added next to the playground, with benches scattered nearby and a drinking fountain. The splash pad that was previously discussed is not mentioned in this plan. The Commissioners suggested considering a smaller water feature than the 50' diameter water feature in the other re-design plan. There are pickleball, tennis and full-size basketball court areas. There is a picnic area with benches and spectator benches by the basketball court. West of the soccer field is an area for baggo and table tennis.

6. Consent Agenda Approval

Minutes of the Regular Board Meeting of Tuesday, April 12, 2022

Voucher List as presented April 30, 2022 – summary by fund:

General Fund	\$97,541.85
Recreation	\$156,842.57
Ice Rink	\$46,916.26
Swimming Pool	\$641.36
Golf Course	\$34,147.65
IMRF	-
Debt Service Fund	-
General Liability	\$22,866.00
Paving & Lighting	\$1,481.67
Police Protection	\$108.00
Handicapped	\$904.07
Capital	\$14.31
Audit	-
Grand Total	\$361,463.74

A motion was made by Commissioner Van Geem and seconded by Commissioner Genualdi to accept the minutes of the Board Meeting of Tuesday, April 12, 2022, and the Voucher lists as presented, April 30, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

6. Treasurer's Report

The Treasurer's Report will be read at the next board meeting.

7. Reports of Park Officials

A. President's Report – President O'Donovan congratulated Marty Stankowicz on a successful and impressive Ice Show.

B. There was no attorney's report.

8. Board Reports

Paul Nielsen, Athletics Department

- The Outdoor Spring Soccer has a record number of players.
- There are over 550 players this year with games being played on Saturdays
- Youth Volleyball League is in mid-season with 350 players
- The seasons have begun for T-ball, Rookie Ball, Girls' Softball.
- The Vince Thomas Basketball clinics are continuing and the response to these new basketball clinics has been amazingly positive.
- Preparations for Sport Camp are underway. And camp will begin June 6th.

Robin Brey, Programs Supervisor

- The piano students showcased their talents at the Piano Recital this past Saturday at Culver School.

- Bright Beginnings Preschool school year is coming to a close this week with graduations and celebrations. A huge thank you to our teachers for all they do to make our program successful and rewarding to both the children and families.
- A dance recital will be held in the evening on Thursday, May 26th Miss Dawns classes will perform their choreographed dances in our banquet room.
- Summer camps will begin on June 6th. Enrollment is high and some of our camp weeks are filled. Look forward to a great summer of fun!

Marty Stankowicz, IceLand

- Spring League Hockey continues to be played. We will host playoffs at Iceland the first two weeks of June.
- Learn to skate and hockey classes are in the final weeks. They end June 4th with only one week break until summer classes begin.
- Registration for all summer programs and camps is ongoing.
- IceLand camps are scheduled to start June 13th. Counselor training is being scheduled for all new staff.
- We cleaned out our hockey storage room and recycled unwanted gear and gave away excess used gear to our new players.

Julie Jentel, Marketing

- The Summer Fun Guide is complete, and it is posted on our website.
- Emails and posts are being done for the summer programs coming up.
- With the pool opening soon, the website is updated with the latest information.
- We have had 3 new sponsors join us.

Peter Dubs, Tam Golf Course

- The weather has been less than ideal for us to start the year. Through the first 50 days of the season (the first week of May), we had 33 days affected by weather, 22 of which we were completely closed due to inclement weather or flooding. Thankfully warm weather finally broke through for our leagues which began play the week of May 9th.
- After the slow start, daily round revenue is running at about half of last year's pace, but the course has been busy when the weather has cooperated, and demand for play is still high. League & permanent tee time revenue and outing deposits coming in also suggest we're in store for another busy summer season.
- Chris remains busy at the learning center with many of his summer sessions already filled. So far he has hosted 224 students in our group classes, and dozens more in private lessons.
- Another piece of Tam O'Shanter history turned up as a Wisconsin resident was cleaning his father's estate. He came across a program from Tuesday August 9th, 1949 when the All American Tournaments were being held here. He was kind enough to send the program to us, which will be displayed in the museum at the learning center. We will also scan and put a digital copy of the document on the history page of our website.

Jim Majewski, Park Services

- Shelter at oak Park has been electrostatically painted and is finished
- Carpeting in the administrative offices has been replaced
- Kirk lane park tennis court and basketball court project has started
- Working on pool startup

- Oasis parking lot will be repaired, and seal coated and striped the week of May 16th
- Working on writing up specs for Iceland east lot removal and repaving

Jim Stoneberg, Golf Course Maintenance

- Aerification along with verti-cutting and topdressing to tees greens and fairways completed.
- Rolling trench lines from renovation project ongoing in some fairway areas. The floods from the last few weeks complete clean up and turf restoration on going in the low areas. Heavy aerating and seeding in all the affected areas.
- Pump station final performance testing for the new motor and VFD completed. System is working great to date with all new software performing to specs.
- As of this week staff has been hired for the season with ongoing training as we go into the summer.
- All tree stumps (14) around the course have been ground out and restored with soil and seed to complete restoration from tree removals.
- Budgeted utility vehicle has finally arrived 7 months after we placed the order. Happy to receive and much needed for our operation.

Chris Czajka, Superintendent of Grounds

- Spring flowers were planted at Oasis for this season's opening.
- All irrigation systems have been turned on and checked / Repairs done if needed
- All playgrounds have been topped off with mulch.
- Drain tile was installed at Pioneers north ball field to eliminate standing water issue.
- Weeding of mulch beds done daily / Parkwide
- Playground inspections and repairs / Parkwide / Also vandalism removal if needed
- Ballfields and soccer fields are prepped daily and ready for practices and games
- Spring shrub and tree maintenance – Parkwide
- Mowing turf and garbage removal daily

Laura Newton, Tam Tennis

- Our indoor season has ended so as summer approaches we will be busy if it rains.
- We currently have 211 kids registered in our spring session (all classes are full)
- We will start summer junior classes June 27 and they will run 7 weeks.
- We have our summer USTA matches scheduled for the evenings and weekends.

Bob Kreiling, Park Patrol

- Changed to summer hours 6pm to 11pm effective May 1st
- Will resume the Pioneer Park detail in June.
- During April added a special afternoon shift to patrol the parking lots of Tam, Golf View and LoVerde to curb car vandalism. In May, maintained the special watch just on Saturdays and Sundays. The Niles Police did arrest a suspect for vandalizing cars at the Romanian Church, who was also spotted walking through the LoVerde Center lot the same day.
- No Incidents to report.

9. New Business

A. Election of Board President

Attorney Shapiro called for nominations for the office of board president. Commissioner Genualdi nominated Scott O'Brien for board president. A motion was made by

Commissioner O'Donovan and seconded by Commissioner Genualdi to nominate Scott O'Brien to the office of board president. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

B. Election of Board Vice President

Attorney Shapiro called for nominations for the office of board vice president. Commissioner O'Donovan nominated Julie Genualdi for board vice president. A motion was made by Commissioner O'Donovan and seconded by Commissioner Van Geem to nominate Julie Genualdi to the office of board vice president. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

C. Election of Board Treasurer

Attorney Shapiro called for nominations for the office of board treasurer. Commissioner Genualdi nominated Commissioner Van Geem for board treasurer. A motion was made by Commissioner Genualdi and seconded by Commissioner O'Donovan to nominate George Van Geem to the office of board treasurer. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

D. Election of Board Secretary

A motion was made by Commissioner Genualdi and seconded by Commissioner Van Geem to appoint Executive Director Tom Elenz to the position of board secretary. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

E. Appointment of Board Attorney

A motion was made by Commissioner O'Brien and seconded by Commissioner O'Donovan to appoint Dan Shapiro as the Board Attorney for the Niles Park District. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

At this point Commissioner Van Geem asked that the minutes reflect the Board's appreciation to Commissioner O'Donovan for his dedicated service as board President for the past year.

F. Discussion/Approval of a bid waiver and contract for a phone system with Ring Central

The Park District's current phone system is 24 years old and is obsolete. Staff has sought proposals and recommends Ring Central. Under their terms the equipment is free, the system is in the cloud, there is a monthly charge, and it is a 4 year contract. Staff is asking the board to approve the 4 year contract with Ring Central.

A motion was made by Vice President Genualdi and seconded by Commissioner O'Donovan to approve the 4 year contract with Ring Central for \$87,568.32 and waive competitive bidding. Recording Secretary Petrie called the roll:

Commissioner O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Genualdi	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

G. Discussion of a Jonquil Park easement dedication to the Village of Niles

Staff has discussed the parking area by Jonquil Park that needs to be paved. There is also a drainage issue there. There is a catch basin not connected to anything and needs to be. Next year as part of the Village's street resurfacing program has offered to take care of both issues if the Park District dedicates the easement to them. If the Park District agrees, the Village also wants to widen the street which would shorten the parking lot by 1 1/2 feet. The street would be a little wider than it is now. If the Park District decides not to grant the easement, the Village will still do the work, but will charge the Park District \$75,000 for the paving and \$50,000 - \$65,000 for the drainage improvements. The other option is that the Park District do the work itself.

The Commissioners asked for clarification on the terms 'easement' and 'dedication'. 'Easement' means that the Park District will maintain ownership but allow the Village access to use the property in question. If the Park District opts to dedicate the property, ownership will transfer to the Village.

Staff will report back to the Board with more information from the Village.

H. Discussion of a Courtland Park easement dedication to the Village of Niles

The Village is looking to pave the area on the east side of the tennis courts at Courtland Park for parking. The Village would like the area dedicated to them. The area is 9' x 180'. Staff will come back to the Board for more discussion.

10. Old Business

There was no old business to discuss.

11. Miscellaneous

Executive Director Elenz thanked Marty Stankowicz and the IceLand staff and Park Services for doing a great job with the ice show. He also thanked Robin Brey and her staff for all the work they're doing with preschool, graduation and dance recitals.

12. Public Comments

There were no public comments.

13. Executive Session

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to convene into executive session under section 2 (C) (5) to discuss real estate pursuant to the open meetings act. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

A motion was made by Vice President Genualdi and seconded by President O'Brien to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

APPROVED:



President O'Brien
Board of Commissioners
Date: May 17, 2022



Board Secretary