
NILES PARK DISTRICT
Minutes of Executive Session
Howard Leisure Center
Tuesday, October 15, 2019
7:10 pm

BOARD MEMBERS

PRESENT: Dennis O'Donovan, Vice President
Joe LoVerde, Treasurer
Jim Hynes, Commissioner
Scott O'Brien, Commissioner

STAFF MEMBERS

PRESENT: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Dan Shapiro, Attorney
Heather Petrie, Executive Admin. Coordinator

Call to Order

The meeting was called to order at 7:10p.m.

Roll Call

Recording Secretary Petrie called the roll. All commissioners were present. Executive Director Tom Elenz, Finance Director Scot Neukirch, Attorney Dan Shapiro, and Administrative Coordinator Heather Petrie were also present.

Discussion

Executive Director Elenz provided the board with a copy of a lease agreement between the Howard Street Inn and the Park District. He wanted the board to be aware of a change that was made: starting in 2021 there would be a \$100,000/year minimum or 25% of the banquet gross sales revenue (whichever is greater) that would be guaranteed to the Park District from the Howard Street Inn.

The board discussed what would happen in the event that the minimum isn't reached, as that is not detailed in the agreement. The board also questioned the amount of the general liability insurance. It was also suggested by the board to include sexual orientation as grounds for not discriminating against customers. A question was also raised about whether or not a 30 day period was long enough to complete repairs in the event of something like a fire. The board also suggested that the Park District obtain a copy of the certificate of liability insurance for Howard Street Inn.

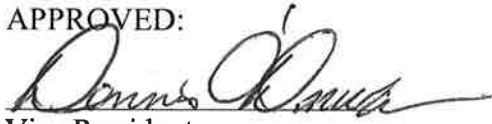
Executive Director Elenz informed the board that he asked for the resignation of the Athletics Superintendent, which was received. He is no longer employed at the Park District.

A motion was made by Vice President O'Donovan and seconded by Commissioner Hynes to adjourn executive session. Recording Secretary Petrie called the roll:

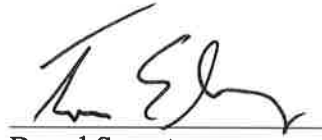
Vice President O'Donovan	Yes
Treasurer LoVerde	Yes
Commissioner Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

APPROVED:



Vice President
Board of Commissioners



Board Secretary

Date: October 15, 2019