
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, August 16, 2022
6:00 pm

Board Members present: Scott O'Brien, President
Julie Genualdi, Vice President
George Van Geem, Treasurer
Dennis O'Donovan, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Marty Stankowicz, IceLand
Peter Dubs, Tam Golf Course
Paul Nielsen, Athletic Director
Julie Jentel, Marketing

1. **Call to Order**

President O'Brien called the regular board meeting to order at 6:00 p.m.

2. **Pledge of Allegiance**

President O'Brien led the assembly in the pledge of allegiance.

3. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Hynes was absent.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Consent Agenda Approval**

Minutes of the Regular Board Meeting of Tuesday, July 19, 2022

Voucher List as presented July 31, 2022 – summary by fund:

General Fund	\$149,776.16
Recreation	\$221,873.67
Ice Rink	\$44,193.52
Swimming Pool	\$71,376.48
Golf Course	\$48,723.90
IMRF	-
Debt Service Fund	-
General Liability	\$8,071.00
Paving & Lighting	\$368.84
Police Protection	\$108.00
Handicapped	\$57,985.08
Capital	-

Audit	\$460.00
Grand Total	\$602,936.65

A motion was made by Treasurer Van Geem and seconded by Vice President Genualdi to accept the minutes of the Board Meeting of Tuesday, July 19, 2022, and the Voucher lists as presented, July 31, 2022. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

6. Treasurer's Reports

Treasurer Van Geem read the treasurer report for the month ending July 31st.

A motion was made by Treasurer Van Geem and seconded by Commissioner O'Donovan to accept the treasurer report. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

7. Reports of Park Officials

A. President's Report

President O'Brien recognized and congratulated all the Niles Park District Oasis pool staff who recently announced that they received perfect 5 star scores for June, July and August safety and performance audits. President O'Brien also thanked everyone who makes the summer concert series such a great success. The Board and Staff recently asked the Niles Police Department for an increase in police presence at the concerts and they've done a great job collaborating with the Park District. Lastly, the President congratulated Team IceLand on winning the ISI World Team Championship for the second time.

B. Attorney's Report

There was no attorney's report.

8. Board Reports

Robin Brey, Programs Supervisor

- Summer is wrapping up as our camps ended this past Friday.
- There will be two upcoming rescheduled concerts due to rain on Thursday 8/18 the popular 4 C Notes and another popular band Dancing Queen on Friday 8/26. Both concerts will be from 6-8pm.
- Bright Beginnings Preschool will start their school year the week of September 6th.

Jim Majewski, Park Services

- Putting out a bid to have Icelands East lot ground down and repaved
- The second dog fountain has been installed at Oak Park
- Grennans tennis courts will be redone in the next week
- Now that camps have ended, we are working on getting preschools ready for upcoming school year
- Working on budget quotes and input
- Getting prices to replace a rooftop unit at Tam Tennis

Marty Stankowicz, IceLand

- Summer Camps and summer classes ended on Friday. Participation was larger than anticipated and the summer was a success. We start our fall session after Labor Day. Registration is in progress.
- Fall ice rental contracts were sent out. Any open ice slots after Ranger scheduling will be rented. I have a wait list of organizations wanting to rent at Iceland.
- The outdoor rink is contracted for Lacrosse starting in September and running into November.
- Team Iceland recently finished in first place at the ISI Worlds competition. They plan to present the board at the September meeting.
- Rangers hockey registration is in progress. Team counts, based on player registrations will be decided after Labor Day.

Chris Czajka, Superintendent of Grounds

- Ball field maintenance and repairs in preparation for fall season (re-grading fields, lip maintenance and sodding areas were needed)
- Soccer field maintenance / Sodding worn areas and shifting fields for Fall season
- Playground inspections and repairs / Weeding areas where necessary
- Shrub trimming and tree maintenance
- Mowing turf and garbage removal daily
- Edging and weeding beds daily

Scot Neukirch, Finance Director

The 2023 budget process has started. Staff will be in touch with the Board to schedule the Budget Workshop.

Jim Stoneberg, Golf Course Maintenance

- Green maintenance continues with sand top dressing and vibratory rolling bi-monthly keeping them consistent.
- Hand watering localized dry spots around the course continues with the dry conditions. Heat and humidity continue adding ongoing turf disease pressure increasing fungicide chemical applications.
- Irrigation repairs completed to the main loop around #2 fairway and tee. Contractor replaced failing cast iron tee connections along with thrust blocking to keep support on the fittings. The connectors broke sometime Saturday night the 6th which leaked most of the night before being turned off first thing Sunday morning when discovered.
- Work continues for the 2023 Budget.
- Last of my summer labor will be done Friday the 19th .

Denise Dublinski, Oasis

This month we are winding down another excellent pool season. Many staff are returning to school, sports and life beyond Oasis. Swim lessons concluded this week as swimmers were able to squeeze in some final private swim lessons. We will remain open with limited hours; nights and weekends until Labor Day. I am extremely proud of this season's Aquatic Staff. They have worked hard and diligently all season to keep the pool open and safe for patrons. They have spent countless hours at Oasis cleaning, guarding and teaching when many pools in the area could not. All their hard work and training has paid off, as the lifeguards have recognized and saved nearly one hundred patrons of all ages in distress during open swim times. Beyond just their lifeguarding skills, we have received many compliments on the friendliness of the staff in comparison to other pools in the area. I take this as a huge compliment as this is many kids' first job, and customer service can be very daunting. Overall, everyone here is looking forward to closing the door on another successful pool season and can't wait to begin planning the next one.

Julie Jentel, Marketing

- Promoting the last of our summer special events- Movie in the Park and 2 concerts.
- Fall Guide will come out this month. Marketing for the programs that begin in September. Emails, flyers, and social media posts have been done.
- We have new software for the TV's in our facilities. Beginning soon, scrolling ads will show our programs and events.

Paul Nielsen, Athletics Department

- The Summer Youth Basketball Season is finishing its season for 1500 players.
- Sport Camp has concluded for the 2022 summer. All the campers seemed to enjoy their summer camp days.
- In the coming months we are offering Soccer Camps, Vince Thomas Basketball Camps, and Volleyball Camps.
- We are beginning the Fall Baseball Season, Fall Girls' Softball season and the Fall Youth Soccer season along with the Adult Soccer season.
- We are currently working on the department budget for fiscal year 2023.

Peter Dubs, Tam Golf Course

- July was another busy month at the golf course, seeing us host over 6800 rounds. While the tee sheet continues to fill nearly to capacity anytime the weather cooperates, we had a few days of weather interruptions and a wet weekend 7/22 - 7/23 which prompted a number of cancellations. Annual totals still trail last season by about 12 operational days.
- Some adult leagues who were lucky enough to avoid any rainouts have concluded their seasons, with others set to finish up in the coming weeks. As our regular leagues wrap up and we move into September we will begin to host more practices and matches for area high schools.
- The Illinois Junior Golf Association held their annual tournament with us on July 29th. 72 players aged 8-13 years old participated in the event. The low score was a 1-under par 32, shot by a 10 year old named William from Hinsdale.

9. **New Business**

A. Discussion/Approval of Golf Mill Park Design

The Board was shown three options for the Golf Mill Park design. The first is without the soccer field expansion or spray pad and with no financial assistance at 2.2 million. If all applied for grants were received, the Park District portion would be 1.2 million. The second option is a soccer field expansion without the spray pad for 2.5 million, with financial assistance it comes to 1.3 million. The third option is the soccer field expansion with the spray pad for 2.9 million, with financial assistance bringing it to 1.75 million.

In addition to the cost of the spray pad, there would be an additional \$30,000 - \$40,000 water bill every year. Emhurst Park District is currently building a spray pad that would run 15 minutes every hour. Lombard Park District has a button to activate the spray pad and runs from 10:00 a.m. to 8:00 p.m. It runs from June 1st – September 15th. People use it all day long and their crowds can be as many as 300 people. Their water bill last year was about \$33,000.

A motion was made by President O'Brien and seconded by Vice President Genualdi to approve the Golf Mill Park design with the soccer field expansion and spray pad. Recording Secretary Petrie called the roll:

President O'Brien	No
Vice President Genualdi	No
Treasurer Van Geem	No
Commissioner O'Donovan	No

The motion did not pass. 4-0

B. Discussion/Approval of a contract with Hitchcock Design Group to manage the construction of the update to Pioneer Park

Staff received the proposal from Hitchcock to do the design build for Pioneer Park for \$132,800 and is asking for Board approval.

A motion was made by Treasurer Van Geem and seconded by Commissioner O'Donovan to approve the design build contract with Hitchcock Design Group for \$132,800. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

C. Discussion/Approval of a contract with Crossroad Construction to install pool filters at Oasis

Staff is asking the Board to approve a contract with Crossroads Construction to install the new pool filters at Oasis for \$41,800.

A motion was made by Commissioner O'Donovan and seconded by Vice President Genualdi to approve a contract with Crossroads Construction in the amount of \$41,800. Recording

Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

Staff was asked to speak about MNASR and what they do for the Park District. MNASR is an extension of the Park District. They service residents with special needs, for either children or adults who may need aides while in our programs. For instance, last year there was a child in a wheelchair in one of our programs and MNASR provided her with an aide to assist her while in preschool. If a child needs a specialized program, MNASR will handle the transportation as well. They also hold special events that are very popular in the community. There are seven Park Districts who are involved with MNASR. The Board would like to acknowledge and support the Park District's partnership with MNASR.

Staff would like to move next month's board meeting to September 27th due to the September 20th date conflicting with the NRPA Conference.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

There was no need for Executive Session.

14. **Adjournment**

A motion was made by Vice President Genualdi and seconded by Commissioner O'Donovan to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Brien	Yes
Vice President Genualdi	Yes
Treasurer Van Geem	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

APPROVED:



President O'Brien
Board of Commissioners
Date: August 16, 2022



Board Secretary